

**Bexar County
Emergency Services District No. 2
Meeting Minutes
December 21, 2015**

Bexar County Emergency Services District No. 2 conducted a meeting at the District Office located on 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

Agenda 1. Call the Bexar County Emergency Services District No. 2 Meeting to Order and establish a quorum. Pursuant to Texas Government Code §551.127, on or more Commissioners of the Bexar County Emergency Services District No. 2 may participate remotely in this properly posted public meeting by means of a two-way videoconference call via live video and audio feed clearly visible and audible to each other commissioner and to members of the public in attendance at 7045 Old Talley Road, San Antonio, TX 78253. – The meeting was called to order at 8:20 PM (20:20) by Commissioner Cash. A quorum was establish with Commissioner Cash, Commissioner Rait & Commissioner Harris present at 7045 Old Talley Road.

a. The Pledge of Allegiance.

Agenda 2. Citizen Public Forum. (Individuals will have 3 minutes to address the Board.) – Walter Ball signed up to speak during discussion for Items 6h and 6i.

Agenda 3. Approval of the minutes from November 19, 2015. – A motion was made by Commissioner Rait to approve the meeting minutes from November 19, 2015. A second to the motion was made by Commissioner Cash. The motion carried unanimously 3/0.

Agenda 4. Command Staff Report – Assistant Chief Ralph Rodriguez presented the Command Staff Report.

Agenda 5. Forensic Auditor Interviews – Attorney presented updates.

Agenda 6. Discussion, updates and/or action on the following items;

a. Selection/Review of Interviews for Forensic Auditor – A motion was made by Commissioner Cash to place selection of a Forensic Auditor on hold until the County Auditor has finished its audit and results of that audit have been known. A second to the motion was made by Commissioner Harris. The motion carried unanimously 3/0.

b. Monthly Bills – A motion was made by Commissioner Cash to pay the monthly bills presented. A second to the motion was made by Commissioner Rait. The motion carried unanimously 3/0. A motion was made by Commissioner Cash to fund District 2 Fire & Rescue

**Bexar County
Emergency Services District No. 2
Meeting Minutes
December 21, 2015**

\$127,000. A second to the motion was made by Commissioner Rait. The motion carried unanimously 3/0.

- c. **Transfer \$400,000 to the Frost Payroll Account**– A motion was made by Commissioner Cash to transfer \$400,000 from the Frost Checking Account to the Frost Payroll Account. A second to the motion was made by Commissioner Rait. The motion carried unanimously 3/0.
- d. **Correction to proposal and re-authorization to purchase new gas detectors presented By Assistant Chief Wortes.** – Assistant Chief Trevor Wortes presented a change in the proposal for gas detectors to reflect the correct gas sensor. A motion was made by Commissioner Rait to approve the proposal from FarrWest Environmental in the amount of \$6,329.50. A second to the motion was made by Commissioner Harris. The motion carried unanimously 3/0.
- e. **Authorize new signature cards for ESD#2 Board for all ESD#2 bank accounts.** – A motion was made by Commissioner Cash to have all BCESD2 Commissioners added to all BCESD2 Bank Accounts and to have all previous commissioners removed. A second to the motion was made by Commissioner Harris. The motion carried unanimously 3/0.
- f. **Critical Vendor Payment Authorization**– A motion was made by Commissioner Cash to approve the Rev 001 of the Critical Vendor List and to authorize the board to execute payments from this list as needed. A second to the motion was made by Commissioner Harris. The motion carried unanimously 3/0.
- g. **Authorization of funding to D2FR for the purchase of new AED/Heart Monitors. Presentation by Assistant Chief Trevor Wortes.** – A motion was made by Commissioner Cash to authorize funding to D2FR to purchase 6 Life Pak 15 Heart Monitors. A second to the motion was made by Commissioner Rait. The motion carried unanimously 3/0.
- h. **Authorization to change cleaning chemical company to Zep Products. Presentation by Battalion Chief Walter Ball** – A motion was made by Commissioner Rait to authorize the change of vendors for cleaning chemical to Zep Products. A second to the motion was made by Commissioner Cash. The motion carried unanimously 3/0.
- i. **Authorization to purchase bunker gear. Presentation by Battalion Chief Walter Ball.** – A motion was made by Commissioner Cash to purchase 20 sets of bunker gear in the

**Bexar County
Emergency Services District No. 2
Meeting Minutes
December 21, 2015**

amount of \$75,860.00. A second to the motion was made by Commissioner Rait. The motion carried unanimously 3/0.

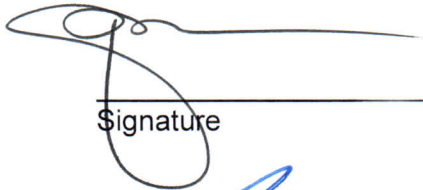
- j. **SAFE-D Conference** – A motion was made by Commissioner Harris to authorize attendance and funding of the SAFE-D Conference in February 2016. A second to the motion was made by Commissioner Cash. The motion carried unanimously 3/0.
- k. **Repair to EMS offices at Station 122** – A motion was made by Commissioner Harris to begin obtaining bids to repair offices located in the back of Station 122 also known as the PR/EMS Offices. A second to the motion was made by Commissioner Rait. The motion carried unanimously 3/0.

Agenda 7. Frost Bank Cash Manager Access – No Action Taken.

Agenda 8. Determine date, time and any additional agenda items for the next meeting. Time/Date TBD

Agenda 9. Adjourn. – A motion was made by Commissioner Cash to adjourn the meeting. A second to the motion was made by Commissioner Harris. The motion carried unanimously 3/0. The meeting adjourned at 9:52 PM (21:52).

ATTEST:




Signature

PRESIDENT

Title

1/25/16

Date



Signature

Secretary

Title

1/25/16

Date