

**Bexar County
Emergency Services District No. 2
Meeting Minutes
November 19, 2015**

Bexar County Emergency Services District No. 2 conducted a meeting at the District Office located on 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

Agenda 1. Call the Bexar County Emergency Services District No. 2 Meeting to Order and establish a quorum. . The meeting was called to order at 7:11 PM (19;11) by Commissioner Richard Cash. A quorum was established with Commissioner Richard Cash, and Commissioner James Benito, Commissioner David Harris, and Commissioner Chris Rait were present.

a. The Pledge of Allegiance.

Agenda 2. Citizen Public Forum. (Individuals will have 3 minutes to address the Board.) – No Speakers

Agenda 3. Introduction and swearing in of new Commissioners, and execution of Statements of Oaths of Office of new Commissioners. – Commissioner Harris and Commissioner Rait introduced themselves in the meeting. Commissioner Cash acknowledge that they have been previously sworn into office.

Agenda 4. Election of Board Positions – Motion to differ was made by Commissioner Rait. A second to the motion was made by Commissioner Harris. The motion carried unanimously 4/0.

Agenda 5. Approval of the minutes of the October 28, 2015. – A motion was made by Commissioner Benito to approve the meeting minutes from October 28, 2015. A second to the motion was made by Commissioner Cash. The motion carried, Benito – Yes, Cash – Yes, Harris – Abstain, Rait - Abstain.

Agenda 6. Presentation of the Command Staff - Assistant Chief Ralph Rodriguez presented the monthly command staff report.

Agenda 7. Discussion, updates and/or action on the following items;

a. Monthly Financial Report Motion to accept and approve the Monthly Financial Report was made by Commissioner Benito. A second to the motion was made by Commissioner Cash. The motion carried, Benito – Yes, Cash – Yes, Harris – Abstain, Rait – Abstain.

b. Monthly Bills - Motion to approve and pay the monthly bills was made by Commissioner Cash. A second to the motion was made by Commissioner Rait. The motion carried unanimously 4/0.

c. Bexar County Emergency Services District #6 Service Provider Contract - No action taken.

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- d. **District Debit Card Policy** – Motion was made by Commissioner Cash to terminate the District Debit Card Policy and present it to District 2 Fire & Rescue. A second to the motion was made Commissioner Harris. The motion carried 4/0.
- e. **Grant Writer for SCBA (Air Pack) Grant** – A motion was made by Commissioner Cash to approve the grant writer. A second to the motion was made by Commissioner Rait. The motion carried 4/0.
- f. **Purchase new living quarters furniture for Station 123 presented by Battalion Chief Walter Ball.** – Battalion Chief Walter Ball gave a presentation on replacing furniture in the dayroom at Station 123. A motion to approve the purchase of new dayroom furniture at Station 123 from Sofa Mart was made by Commissioner Cash. A second to the motion was made by Commissioner Harris. The motion carried unanimously 4/0.
- g. **Purchase of computers and cubical partitions for the department presented by Assistant Chief Trevor Wortes / District Manger Josh Brown.** – District Manager Josh Brown gave a presentation on the purchase of 3 new computers and workstations for each station totaling 9 computers and 9 workstations. A motion was made by Commissioner Rait to approve the purchase of 9 computers and 9 workstations from the Office Depot Bids. A second to the motion was made by Commissioner Cash. The motion carried unanimously 4/0.
- h. **Purchase of new AED Monitors presented by Assistant Chief Trevor Wortes** – Assistant Chief Trevor Wortes gave a presentation on the replacement of Life Pack 12's to Life Pack 15's. A motion was made by Commissioner Cash to differ item to present to D2FR for purchase. A second to the motion was made by Commissioner Harris. The motion carried unanimously 4/0. No other action was taken on this item.
- i. **Purchase of New Gas Detectors presented By Assistant Chief Wortes.** – Assistant Chief Trevor Wortes gave a presentation on the purchase of new Gas Detectors. A motion was made by Commissioner Cash to approve the purchase of new gas detectors from FarrWest Environmental. A second to the motion was made by Commissioner Harris. The motion carried unanimously 4/0.
- j. **Purchase of New Beds for Station 122 & Station 123 presented by Assistant Chief Ralph Rodriguez**– Assistant Chief Ralph Rodriguez gave a presentation on the purchase of new beds for Station 122 & Station 123. A motion was made by Commissioner Cash to approve the purchase of new beds from Denver Mattress. A second to the motion was made by Commissioner Rait. The motion carried unanimously 4/0.
- k. **Purchase of Rescue Tool presented by Assistant Chief Ralph Rodriguez.** - Assistant Chief Ralph Rodriguez gave a presentation on the

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purchase a new rescue tool for Station 122. A motion was made by Commissioner Cash to approve the purchase of a rescue tool from Advanced Rescue Systems. A second to the motion was made by Commissioner Harris. The motion carried unanimously 4/0.

- I. Forensic Audit** – Attorney Mark Sanchez gave update on Forensic Audit Status. No action taken.

- m. Investigation conducted by Bexar County District Attorney’s Office and the Texas Rangers.** – Board of Commissioners entered into executive session at 9:22 PM (21:22) to confer with the attorney. Board of Commissions entered into open session at 10:45 PM (22:45). No Action Taken.

Agenda 8. Determine date, time and any additional agenda items for the next meeting – No Action Taken

Agenda 9. Adjourn. A motion was made by Commissioner Cash to adjourn the meeting at 11:03 PM (23:03). A second to the motion was made by Commissioner Benito. The motion carried unanimously 4/0.

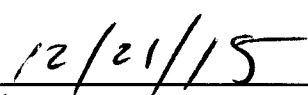
ATTEST:

James Benito, Treasurer/Secretary

Date



Richard Cash, Vice President



Date