

**Bexar County
Emergency Services District No. 2
Meeting Minutes
September 14, 2015**

Bexar County Emergency Services District No. 2 conducted a meeting on September 14, 2015 at the District Office located on 7045 Old Talley Road, San Antonio, Texas 78253.

Agenda Item 1. Call the Bexar County Emergency Service District No. 2 to Order and establish a quorum. The Bexar County Emergency Service District No. 2 (BCESD2) meeting was called to order by Commissioner Randy McGinnis at 6:19 PM (18:19). A quorum was established with Commissioner Randy McGinnis, Commissioner James Benito, and Commissioner Richard Cash present for the meeting.

- a. The Pledge of Allegiance was conducted.

Agenda Item 2. Citizen Public Forum. No one signed up to speak during the Citizen Public Forum.

Agenda Item 3. Approve Monthly Bills. A motion was made by Commissioner McGinnis to approve to pay bills presented. A second to the motion was made by Commissioner Cash. McGinnis, Cash and Benito all voted yes. Motion carried 3/0.

Agenda Item 4. Approval of the minutes of the July 6, 2015, July 23, 2015 and July 30, 2105 meeting. The meeting for July 6th was cancelled. A motion was made by Commissioner McGinnis to approve the meeting minutes for July 23, 2015 and July 30, 2015. A second to the motion was made by Commissioner Cash. McGinnis, Cash and Benito all voted yes. Motion carried 3/0.

Agenda Item 5. Presentation of the Command Staff Report. Chief Al Castillo presented the Monthly Command Staff Report.

Agenda Item 6. Review, Discussion and/or appropriate action was taken on the following item:

- a. **Adopt FY 2015-2016 tax rate.** A motion was made by Commissioner Cash to a tax rate of 0.098945. A second to the motion was made by Commissioner McGinnis. McGinnis, Cash and Benito all voted yes. Motion carried 3/0. A motion was made by Commissioner McGinnis to approve and sign the Resolution for the 2015 Tax Rate. A second to the motion was made by Commissioner Cash. McGinnis, Cash and Benito all voted yes. Motion carried 3/0.
- b. **Inter-local agreement contract between Bexar County Emergency Services District No. 2 and Bexar County Emergency Service District No. 6 for FY 2015-2016.** Commissioner McGinnis requested to go into executive session at 6:28 PM (18:28) to confer with the District's Attorney on the Inter-local agreement contract between Bexar County Emergency

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Services District No. 2 and Bexar County Emergency Service District No. 6 (BCESD6) for Fiscal Year 2015-2016. The executive session ended at 6:41 PM (18:41). A motion was made in open session by Commissioner McGinnis to have the BCESD2 Attorney negotiate the contract with the BCESD6 Attorney. A second to the motion was made by Commissioner Cash. McGinnis, Cash and Benito all voted yes. Motion carried 3/0.


- c. **District Credit Card Policy already reviewed by previous attorney Ken Campbell.** Commissioner McGinnis differed item 6c pending the review of by the current ESD2 Attorney.
- d. **The purchase of \$80,000.00 of safety and structural firefighting PPE, which was budgeted for FY2015. (5 minute presentation by Battalion Chief Ball)** Battalion Chief Walter Ball gave a presentation requesting to purchase 20 sets of Bunker Gear and 76 Traffic Safety Vests. A motion was made by Commissioner McGinnis to approve to spend \$77,236.24 to purchase 20 sets of Bunker Gear and 76 Traffic Safety Vests. A second to the motion was made by Commissioner Cash. McGinnis, Cash and Benito all voted yes. Motion carried 3/0.
- e. **Annual Department Banquet in December.** Commissioner McGinnis differed item 6e pending the review of costs to use the Marriot at 151/Wiseman Location on Dec 12, 2015.
- f. **Job description, discussion and possible hire for the position of BCESD No. 2 Manager.** Commissioner McGinnis requested to go into executive session at 7:03 PM (19:03) to confer with the District's Attorney on the possible hiring and job description for the position of BCESD No 2 Manager. The executive session ended at 8:06 PM (20:06). A motion was made in open session by Commissioner McGinnis to appoint Josh Brown to the position of BCESD No 2 Manager effective 09/14/2015 to which the position will work laterally with Chief Al Castillo and the position will report directly to the ESD2 Board. A second to the motion was made by Commissioner Cash. McGinnis, Cash and Benito all voted yes. Motion carried 3/0.

Agenda Item 7. Determine date, time and any additional agenda items for the next meeting. Discussion occurred on possible agenda items for the next meeting.

Agenda Item 8. Adjourn. A motion was made by Commissioner McGinnis to adjourn the meeting. A second to the motion was made by Commissioner Cash. McGinnis, Cash and Benito all voted yes. Motion carried 3/0. The meeting adjourned at 9:24 PM (21:24).

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ATTEST:



James Benito, Treasurer/Secretary

Oct 28, 2015
Date



Randy McGinnis, President

28 Oct 15
Date