

**Bexar County
Emergency Services District No. 2
Meeting Minutes
August 24, 2015**

Bexar County Emergency Services District No. 2 conducted a meeting at the District Office located on 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following;

Agenda Item 1. Call the Bexar County Emergency Services District No. 2 Meeting to Order and establish a quorum. - The meeting was called to order at 6:19 PM (18:19) by Richard Cash. A quorum was established with Randy McGinnis, Richard Cash and James Benito present.

a. The Pledge of Allegiance. Pledge of Allegiance was recited.

Agenda Item 2. Citizen Public Forum. (Individuals will have 3 minutes to address the board.) The public did not sign up to speak.

Agenda Item 3. Approve Monthly Bills – A motion was made by James Benito to approve the monthly bills due with the exception to Burns, Anderson, Jury & Brenner LLP until files are turned over to Sanchez Wilson, PLLC. A second to the motion was made by Randy McGinnis. Motion carried 3/0.

Agenda Item 4. Approval of the minutes of the August 6, 2015, August 23, 2015 and August 30, 2015. - Tabled

Agenda Item 5. Presentation of the Command Staff Report. – The command staff report was presented.

Agenda Item 6. Discussion and/or appropriate action taken on the following items;

a. Review and possible approval on the RFP's (Request for Proposals) from external CPA's. – No Action Taken.

b. RFP for advisory services. – A motion was made by Randy McGinnis to have Martinez, Rasario & Company review the accounting books now and ongoing. A second to the motion was made by Richard Cash. Motion carried 3/0.

c. Discussion, Consideration, and possible action to approve the 2015 Effective and Roll Back Tax Rate for publication. – A motion was made by Randy McGinnis to approve the 2015 Effective Tax Rate of \$0.098945 per one hundred dollars of valuation. A second to the motion was made by Richard Cash. Motion carried 3/0.

d. Discussion, Consideration, and possible action regarding the 2016 Budget. – A motion was made by Randy McGinnis to approve the FY2015-2016 budget presented and to allow a \$2.00 an hour above base pay

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increase for paramedics and a \$0.50 pay increase for all hourly employees. A second to the motion was made by Richard Cash. Motion carried 3/0. Albert Castillo was advised by the Board that any purchases and raises above the \$2,000 threshold is still required to get approval from the Board and that approval of the Budget does not give the Chief carte blanc approval to spend tax dollars.

- e. **Discussion, Consideration and possible action regarding the 2015 Tax Rate.** – No Action Taken
- f. **Discussion, Consideration, and possible action on the setting of public meetings for the 2015 Tax Rate.** – No Action Taken
- g. **Review and adopt FY 2016 Budget for the District.** – Adopted in Item 6.d. – No Action Taken
- h. **Review and Amend FY 2015 Budget for the District.** – A motion was made by Randy McGinnis to accept and amend the budget as presented. A second to the motion was made by Richard Cash. Motion carried 3/0.
- i. **Review and take action on Ms. Nixon’s presentation on the FY 2014 Audit. (Approx. 20 Min).** – Josh to make journal entries recommended by Ms. Nixon. A motion was made by Randy McGinnis to approve the audit and to have Josh Brown make recommended journal entries. A second to the motion was made by Richard Cash. Motion carried 3/0.

Agenda Item 7. Determine date, time and any additional agenda items for the next meeting. - TBD

Agenda Item 8. Adjourn. – Randy McGinnis motioned to adjourn the meeting at 10:13 PM (22:13). A second to the motion was made by Richard Cash. Motion carried 3/0.

ATTEST:



James Benito, Treasurer/Secretary

19 Nov 16
Date



Randy McGinnis, President

18 NOV 16
Date