

**Bexar County
Emergency Services District No. 2
Notice of Meeting
July 1, 2015
6:00 P.M.**

Bexar County Emergency Services District No. 2 will conduct a meeting at the District Office located on 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following;

- 1. Call the Bexar County Emergency Services District No. 2 Meeting to Order and establish a quorum.**
 - a. The Pledge of Allegiance.**
- 2. Citizen Public Forum. (Individuals will have 3 minutes to address the board)**
- 3. Approval of the minutes of the May 19, 2015 and June 18, 2015 meetings.**
- 4. Workshop.**
 - a. Call the Workshop to Order and establish a quorum.**
 - b. Review and discuss the Purchasing Card Policy for the District.**
 - 1. Establish a policy and procedures for approving expenditures prior to ordering and/or purchasing items.**
 - 2. Review and discuss of Mr. Campbell's Purchasing Card Policy for the District.**
 - c. Review of the FY 2015 Budget.**
 - 1. Review implementation of an ESD Manager position.**
 - 2. Review a request for Emergency Operations Full-Time personnel from the rank of Battalion Chief to Probationary Firefighter to receive a pay raise and its cost/effect to the District's budget.**
 - 3. Review the implementation of (3) full time Lieutenant Positions and its cost analysis to the Department and Districts operating budget.**
- 5. Discussion and/or appropriate action taken on the following items;**

- a. Hiring of an ESD Manager for the District by the Board.
- b. Possible approval of a pay increase for Emergency Operations Full-Time personnel
- c. Possibly approve salary adjustments to pay for (3) full time Lieutenant Positions.
- d. Possibly approve the Purchasing Card Policy for the District.
- e. Approve Version III of the Alamo Area Fire Chief's Emergency Services Mutual Aid Agreement.
- f. Purchase of a 1996 International Heavy Brush Truck. Not to exceed \$5,000.00 dollars.
- g. Approval of a warranty contract with Cummins Southern Plains, LLC on a one year Planned Maintenance Agreement.
- h. Approval of the Fire Chief to look into the conversion of the bunk house into a training simulator building for department training.
- i. Discussion on the need of a quint ladder truck for the District.
- j. Discussion to pay and enroll in Quick Book Classes.
- k. Discussion to hire part time accountant to review monthly books.
- l. Discussion to review building maintenance at station 121.

6. FINANCIAL REPORT.

- a. Review of the Financial Report.
 1. Possibly amend the FY 2015 Budget for the District.

7. Determine date, time and any additional agenda items for the next meeting.

8. Adjourn.

The above notice was posted at the Bexar County Courthouse and the Bexar County ESD No. 2 Office before 5:00 P.M., June 26, 2015.

Note: The Board of Emergency Services Commissioners reserves the right to enter into Closed Meeting under Chapter 551, Texas Government Code, on any item posted to its agenda, as appropriate.