

**Bexar County
Emergency Services District No. 2
Meeting Minutes
April 20, 2013
9:30 A.M.**

Bexar County Emergency Services District No. 2 conducted a meeting at the District Office located on 7045 Old Talley Road, San Antonio, Texas 78253, and discussed the following;

1. Commissioner Perez called the Bexar County Emergency Services District No. 2 Meeting to Order at 9:30 A.M. and established a quorum. Commissioner Sandoval was unable to attend due to a work commitment.
 - a. The Pledge of Allegiance was recited.
2. Citizen Public Forum. (3 minute time limit per individual.) There weren't any citizens signed up to speak during this segment.
3. Approval of the Minutes from the March 28, 2013 meeting. Commissioner Valdez made a motion to approve the minutes. Commissioner Lemanski seconded the motion. Motion carried by a 4/0 vote in favor of.
4. Discussion, update and possible action on the following;
 - a. Update on the apparatus needed to possibly improve the District's ISO rating. Three heavy duty brush trucks are being prepared for the summer season.
 - b. Update on purchase order system to be implemented. Commissioner Perez informed the Board that the 3 user multimode QuickBooks system seems to finally be working properly. With that in place, the purchase order system should be operational by June 1st.
 - c. Update on the uniforms for the firefighters. Ms. Klonek worked with GK and was able to get the monthly fee down to \$ 225.00 a week.
 - d. Update on the volunteer firefighter's new compensation system. Commissioner Perez informed the Board that the volunteer fire fighters compensation program will be reinstated. The volunteers will receive a 1099 at the end of the year reflecting any and all compensation that they have received. Commissioner Perez will meet with the Chief and Mr. David Harris, who will be in charge of the volunteer program, in a few days to iron out the details. Mr. Harris will be working closely with Mr. Rudy Khalaf to ensure that the volunteer hours are properly documented in When to Work and/or Firehouse.

5. **Chief's Report.** The Chief gave his report to the Board. A copy will be attached to the official record of this meeting.
6. **Financial Report.**
 - a. **Review of the Financial Report.**
 1. **Authorization to transfer \$ 175,000.00 into the payroll account.** Commissioner Lemanski made a motion to authorize the transfer of \$ 175,000.00 into the payroll account. Commissioner Valdez seconded the motion. Motion carried by a 4/0 vote in favor of.
 2. **Preliminary discussion on the FY 2014 Budget for the District.** Commissioner Perez stated that preliminary figures for the new tax roll should be out no later than June. We will have to hold several meetings in July so that the budget for the new fiscal year can be finalized by August.
 - b. **Authorization to pay the bills.** Commissioner Lemanski made a motion to pay the bills. Commissioner Valdez seconded the motion. Motion carried by a 4/0 vote in favor of.
 - c. **Authorization to amend the FY 2013 Budget for the District.** After review and discussion, Commissioner Valdez made a motion to amend the FY 2013 Budget as presented. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote in favor of.
7. **Determine date, time and any additional agenda items for the next meeting tentatively scheduled for May 18, 2013.** There weren't any items to add at this time to the agenda.
9. **Adjourn.** With no further business before the Board, Commissioner Brown made a motion to adjourn. Commissioner Lemanski seconded the motion. Motion carried by a 4/0 vote in favor of. Meeting adjourned at 11:30 P.M.

ATTEST:

Mr. Marc Sandoval
Secretary

Ms. Gloria Salinas
Administrator