

**Bexar County  
Emergency Services District No. 2  
Meeting Minutes  
March 28, 2013  
6:30 P.M.**

Bexar County Emergency Services District No. 2 conducted a meeting at the District Office located on 7045 Old Talley Road, San Antonio, Texas 78253, and discussed the following;

1. Commissioner Perez called the Bexar County Emergency Services District No. 2 Meeting to Order at 6:31 P.M. and established a quorum with all 5 members present.
  - a. The Pledge of Allegiance was recited.
2. Citizen Public Forum. (3 minute time limit per individual.) There weren't any citizens signed up to speak during this segment.
3. Approval of the Minutes from the February 20, 2013 meeting. Commissioner Valdez made a motion to approve the minutes. Commissioner Brown seconded the motion. Motion carried by a 5/0 vote in favor of.

At this time, the Bexar County Emergency Services District No. 2 Board recessed to conduct a meeting of the District 2 Fire & Rescue Board. (6:47 P.M.)

4. Convened as Board members of District 2 Fire & Rescue.

Reconvened the Bexar County Emergency Services District No. 2 Board to order at 8:00 P.M.

5. Discussion, update and possible action on the following;
  - a. Update on the Insurance Service Office (ISO) rating for the District. With Commissioner Perez giving thanks to the prior Board members, Mr. Partee and Mr. Kolar, for assisting in preparing for the ISO inspection, and stating how this was a group effort all around, the Board was pleased to learn that ESD No. 2/D2FR went from a 9/9 ISO rating to a 4/8 rating...quite an improvement and definitely a feather in our cap as this will help our taxpayers in possibly lowering their homeowner insurance rates.
    1. Approval to purchase apparatus needed to possibly improve the District's ISO rating. With the Board understanding that additional apparatus can only help lower the ISO rating, Commissioner Valdez made a motion to approve the purchase of two brush trucks from either the Texas and/or

**Federal Surplus. Commissioner Lemanski seconded the motion. Motion carried by a 5/0 vote in favor of.**

- b. Update on the annual SAFE-D conference. The Commissioners spoke about the different classes that they attended and how, for the most part, found them extremely helpful.**
  - c. Update on the new telephone system. The telephone system is completely installed but still having a few programming bugs worked out. This is one of the items that helped lower our ISO rating along with the improved internet interface linking our stations and computer systems working together to improve our total communications.**
  - d. Volunteer firefighter's new compensation system. With the labor cost becoming more expensive, it was necessary to revisit the volunteer's compensation system. The department will begin offering a 30.00 to 35.00 stipend to our volunteers for every 12 hours worked as before. They will be issued an IRS 1099 at the end of the year. They will also have an opportunity to earn points to be used to buy, for example, membership to a local gym. After discussion on the system, Commissioner Sandoval made a motion to accept the new compensation system for the volunteers. Commissioner Lemanski seconded the motion. Motion carried by a 5/0 vote in favor of.**
- 6. Chief's Report. The Chief gave his report to the Board. A copy is attached to the Board's books.**
- 7. Financial Report.**
- a. Review of the Financial Report. The Board reviewed the financial reports of the District.**
    - 1. Authorization to transfer \$ 175,000.00 into the payroll account. Commissioner Lemanski made a motion to transfer \$ 175,000.00 into the payroll account. Commissioner Valdez seconded the motion. Motion carried by a 5/0 vote in favor of.**
    - 2. Approval of a request to transfer \$ 100,000.00 to D2FR for operational needs. Commissioner Lemanski, after discussion with the Board, made a motion to approve the request of D2FR seeking \$ 100,000.00 for operational needs. Commissioner Sandoval seconded the motion. Motion carried by a 5/0 vote in favor of.**
  - b. Authorization to pay the bills. Commissioner Valdez made a motion to pay the bills. Commissioner Brown seconded the motion. Motion carried by a 5/0 vote in favor of.**

- c. **Authorization to amend the FY 2012 Budget for the District. This item was deferred for the following month.**
- 8. **Closed Session. The Board went into closed session at 9:20 P.M. to consider item 8.a.**
  - a. **The Board discussed and considered a job performance review and evaluation on Chief Hearn.**
- 9. **Open Session.**
  - a. **Discussion and appropriate action on a possible salary increase based upon Chief Hearn's job review and evaluation. The Chief was given a few items that the Board would like to see him work on and while the Board was satisfied with his job performance over the first nine months, it was decided that they would re-evaluate his performance in 90 days. Commissioner Brown made a motion to increase the Chief's pay to the amount as discussed in closed session. Commissioner Lemanski seconded the motion. Motion carried by a 5/0 vote in favor of.**
- 10. **Determine date, time and any additional agenda items for the next meeting tentatively scheduled for April 18, 2013. The next meeting will be held on April 20, 2013 beginning at 9:30 A.M.**
- 11. **Adjourn. With no further business before the Board, Commissioner Lemanski made a motion to adjourn. Commissioner Valdez seconded the motion. Motion carried by a 5/0 vote in favor of. Meeting adjourned at 10:02 P.M.**