

**Bexar County
Emergency Services District No. 2
Meeting Minutes
May 21, 2012
6:30 P.M.**

Bexar County Emergency Services District No. 2 conducted a meeting at the District Office located on 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following;

1. Commissioner Perez called the Bexar County Emergency Services District No. 2 Meeting to Order at 6:35 P.M. and established a quorum. Commissioners' Hickman and Ninan were unable to attend.
 - a. The Pledge of Allegiance was recited.
2. Citizen Public Forum. (Individuals will have 3 minutes to address the Board.) There weren't any citizens signed up to speak during this segment.
3. Approval of the Minutes from the April 17, 2012 Meeting & the May 5, 2012 Workshop. Commissioner Lemanski made a motion to approve the minutes. Commissioner Brown seconded the motion. Motion carried by a 3/0 vote in favor of.
4. Discussion, updates and appropriate action on the following;
 - a. Update on the transfer of property and equipment/apparatus from GVVFD to the District. (Mr. Dave Harris, Board President of GVVFD) All of the vehicles have been transferred to the ESD as of this date. The property transfer should be completed within the next month or so.
 - b. Update by Chief Hearn on the hiring of personnel for ESD No. 2. The Chief informed the Board that 6 full time firefighters and 3 Battalion Chiefs have been hired. The Chiefs were in the audience and were introduced to the Board.
 - c. Update on the Strategic Master Plan for the District. Commissioner Lemanski informed the Board that he had spoken with Mr. Davidson about the Master Plan and that it should be completed by the end of June at the latest. Commissioners' Brown and Lemanski will continue to work on this item.
 - d. Appointment of Mr. Frank Partee & Mr. Marvin Kolar to a committee responsible for preparing an ISO outline for the District to implement over the coming year. Commissioner Perez explained the importance of the ISO rating for the District and noted the importance of getting a committee together so that work could get started on moving forward with this issue. Commissioner Lemanski

made a motion to appoint Mr. Partee and Mr. Kolar along with Commissioner Perez to an ad-hoc committee responsible for beginning the ISO process for the District. Commissioner Brown seconded the motion. Motion carried by a 3/0 vote in favor of.

- e. Approval of a resolution to keep open the existing money market accounts at the following listed banks/credit unions. Commissioner Brown made a motion to approve a resolution to keep open the existing money market account at the following banks/credit unions. Commissioner Lemanski seconded the motion. Motion carried by a 3/0 vote in favor of.
 - 1. Generations Federal Credit Union.
 - 2. Security Service Federal Credit Union.
 - 3. Randolph-Brooks Federal Credit Union.
 - 4. River City Federal Credit Union.

- f. Approval to change the signature cards, removing Mr. Partee, Mr. Panter and Mr. Logan from the below listed bank/credit union accounts, leaving Mr. Brown as a signer and adding Mr. Perez, Mr. Hickman and Mr. Ninan as authorized signers. Commissioner Brown made the motion to approve to change the signature cards by removing Mr. Partee, Mr. Panter and Mr. Logan from the below listed bank /credit union accounts and leaving himself as a signer and to add Mr. Perez, Mr. Hickman, and Mr. Ninan as authorized signers. Commissioner Lemanski seconded the motion. Motion carried by a 3/0 vote in favor of.
 - 1. Generations Federal Credit Union.
 - 2. Security Service Federal Credit Union.
 - 3. Randolph-Brooks Federal Credit Union.
 - 4. River City Federal Credit Union.

- g. Approval to hire an individual (at no more than \$ 11.00 an hour) to work up to 37 hours a week assisting in office chores, delivery of supplies to different locales and other job duties as may be required. Commissioner Lemanski made a motion to approve the hiring of an individual as stated in item g. Commissioner Brown seconded the motion. Motion carried by a 3/0 vote in favor of.

- h. Approval to register/update the District with the Texas Workforce Commission. Commissioner Lemanski made a motion to approve registering with the Texas Workforce Commission. Commissioner Brown seconded the motion. Motion carried by a 3/0 vote in favor of.

- i. Discussion and appropriate action on providing medical examinations to the new personnel. The Chief explained that there were two types of physical exams that the firefighters could have. Since the Board did not have exact costs available at the present time to make an informed decision, it was agreed that this item will be placed back on the September agenda for a decision at that time.
- j. Approval of a Resolution notifying the Bexar County Hospital District that the Bexar County Emergency Services District No. 2 has absorbed all of the firefighters from the Geronimo Village Volunteer Fire Department and will now be providing EMS/First Responder Service for the citizens within the boundaries of its District. This Resolution is also requesting from the Bexar County Hospital District that the Medical Supervision/direction that is currently being provided to Geronimo Village Volunteer Fire Department be transferred to the Bexar County Emergency Services District No. 2. (ESD No. 2 will continue to provide this as a non-transport service.) Commissioner Brown made a motion to approve the resolution. Commissioner Lemanski seconded the motion. Motion carried by a 3/0 vote in favor of.

5. FINANCIAL REPORT.

- a. Review of the Financial Report. Commissioner Perez reviewed and summarized the financial reports for the Board.
- b. Action to pay the outstanding bills due for the month. Commissioner Lemanski made a motion to pay the outstanding bills due for the month. Commissioner Brown seconded the motion. Motion carried by a 3/0 vote in favor of.
- c. Action to amend the District's FY 2011 Budget. Commissioner Brown made a motion to amend the District's FY 2011 Budget as presented. Commissioner Lemanski seconded the motion. Motion carried by a 3/0 vote in favor of.

At this time the Board recessed to go into a meeting of the District 2 Fire & Rescue at 7:12PM and reconvened back into session at 9:06PM.

- d. Action to review/approve a funding request from D2FR in the amount of \$ 155,700.00 for their operations and approval to transfer the funds. Commissioner Brown made a motion to approve a funding request from D2FR in the amount of \$ 155,700.00 for operations and approve the transfer of the funds. Commissioner Lemanski seconded the motion. Motion carried by a 3/0 vote in favor of.

6. Determine date, time and any additional agenda items for the next meeting tentatively scheduled for June 19, 2012. Commissioner Lemanski

requested that an item for a presentation from Centex homes be placed on the agenda for next month.

7. **Adjourn.** Commissioner Lemanski made a motion to adjourn. Commissioner Brown seconded the motion. Motion carried by a 3/0 vote in favor of. Meeting adjourned at 9:10 P.M.

ATTEST:

Mr. George Hickman
Secretary/Treasurer

Ms. Gloria Salinas
Administrator