

**Bexar County
Emergency Services District No. 2
Meeting Minutes
March 20, 2012
6:30 P.M.**

Bexar County Emergency Services District No. 2 conducted a meeting at the District Office located on 7045 Old Talley Road, San Antonio, Texas 78253, and discussed the following;

1. Commissioner Perez called the Bexar County Emergency Services District No. 2 Meeting to Order at 6:38 P.M. and established a quorum with all members present.
 - a. The Pledge of Allegiance was recited.
2. Citizen Public Forum. (Individuals will have 3 minutes to address the Board.) There weren't any citizens signed up to speak during this segment.
3. Approval of the Minutes from the February 21, 2012 meeting, March 5, 2012 and the March 10, 2012 special meetings. Commissioner Lemanski made a motion to approve the special meeting minutes from the March 5, 2012 and March 10, 2012 meetings. Commissioner Ninan seconded the motion. Motion carried by a 5/0 vote in favor of.
4. Discussion, updates and appropriate action on the following;
 - a. Update on the transfer of property and equipment/apparatus from GVVFD to the District. (Mr. Dave Harris, Board President of GVVFD) Mr. Harris updated the District Board and stated that they were waiting on Mr. Ken Campbell to issue instructions as to what was necessary to begin the transfer process.
 - b. Review of the assessment audit on the equipment and apparatus for District 2 Fire & Rescue conducted by Mr. William H. Davidson. The Board was extremely pleased with the results of the assessment audit conducted by Mr. Davidson.
 - c. Presentation by Mr. William H. Davidson on the proposed scope of work for the development of the District's master plan. Mr. Davidson gave a detailed explanation of what his proposed scope of work would be in developing a strategic master plan for the District. With several options on the table, Commissioner Lemanski made a motion to accept option 1 at a cost not to exceed \$ 2,500.00 as a starting point. Commissioner Ninan seconded the motion. Motion carried by a 5/0 vote in favor of. Commissioner Perez will appoint two Board members in the future to assist Mr. Davidson in the development of the plan.

- d. Update by Mr. Gabriel Perez, Project Manager, on the feasibility studies being conducted on the HWY 211 property tract and/or the Central Fire Station. Mr. Gabriel Perez gave the Board an update of what had been completed at the Central Fire Station. He is still awaiting some reports from SAWS concerning the location of the water mains.
- e. Presentation on possibly connecting the 3 Fire Stations by microwave technology. A representative from the C3 company based out of Dallas, Texas gave a presentation to the Board about the different services that their company could provide to improve internet service between the three stations. Commissioner Lemanski made a motion to start the process for C3 to provide a bid to the District. Commissioner Ninan seconded the motion. Motion carried by a 5/0 vote in favor of.

At this time, the Board recessed to go into a meeting of the District 2 Fire & Rescue.

5. Meeting as District 2 Fire & Rescue.

ESD No. 2 reconvened back into session once item 5 was completed. (Commissioner Lemanski had to leave due to an emergency.)

6. FINANCIAL REPORT.

- a. Review of the Financial Report. Commissioner Perez summarized the financial report for the District and answered a few questions about the budget.
- b. Action to pay the outstanding bills due for the month. Commissioner Brown made a motion to pay the outstanding bills due for the month. Commissioner Ninan seconded the motion. Motion carried by a 4/0 vote in favor of.
- c. Consider and approve a request and transfer of \$ 300,000.00 into the District 2 Fire & Rescue account for operating expenses. Commissioner Ninan made a motion approving the request and transferring of \$ 300,000.00 into the District 2 Fire & Rescue account for operating expenses. Commissioner Brown seconded the motion. Motion carried by a 3/0 vote in favor of. Commissioner Hickman had stepped away for a few minutes and did not vote.
- d. Review of the GVVFD Monthly Report. The Board reviewed the GVVFD monthly report and did not have any questions. There was only one bill for \$ 59.00.
- e. Motion to approve any monthly payments to GVVFD for services rendered. Commissioner Ninan made a motion to approve the monthly payment to GVVFD for services rendered. Commissioner Perez seconded the motion. Motion carried by a 4/0 vote in favor of.

7. Identify possible agenda items, date and time for the next meeting. The next meeting is tentatively scheduled for April 17, 2012.
8. Adjourn. Commissioner Ninan made a motion to adjourn. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote in favor of. Meeting adjourned at 10:14 P.M.

ATTEST:

Mr. George Hickman
Secretary/Treasurer

Ms. Gloria Salinas
Administrator