

**Bexar County
Emergency Services District No. 2
Meeting Minutes
July 15, 2010
7:00 P.M.**

Bexar County Emergency Services District No. 2 conducted a meeting at the District Office located on 11511 Potranco Road, San Antonio, Texas 78253, Thursday, on July 15, 2010 at 7:00 P.M. and discussed the following;

1. Commissioner Panter called the Bexar County Emergency Services District No. 2 Meeting to Order at 7:05 P.M. and established a quorum with all 4 members present.
 - A. The Pledge of Allegiance was recited.
2. Citizen's Public Forum. (3 minute time limit per individual) There were no citizens signed up to speak during this segment.
3. Election of Officers. Commissioner Panter was nominated for President, Commissioner Brown was nominated for Vice President, Commissioner Partee was nominated for Secretary/Treasurer and Commissioner Ninan was nominated for Assistant Treasurer. All were voted to those positions by a 3/0 vote in favor of.
4. Approval to authorize the signing of new bank cards. Commissioner Partee made a motion to approve the signing of the bank signature cards. Commissioner Brown seconded the motion. Motion carried by a 3/0 vote in favor of.
5. Approval of the Minutes from the June 17, 2010 meeting. Commissioner Partee made a motion to approve the minutes from the June 17, 2010 meeting. Commissioner Ninan seconded the motion. Motion carried by a 3/0 vote in favor of.
6. Presentation of District 2 Fire and Rescue and Geronimo Village Volunteer Fire Department Audit Reports by Mr. Nelson Harborth of Armstrong, Vaughn & Associates. Commissioner Panter gave the floor to Mr. Nelson for his presentation. Overall, the audit reports were fine. The one audit finding on the D2FR financials was that those funds were not collateralized at the bank which could cause the District to lose the funds if the bank were to go under. The funds have to be collateralized at all times.
7. OLD BUSINESS:
 - 7.1 Discussion and appropriate action on the Geronimo Village Volunteer Fire Department Monthly Reports to the District.

For the following two items (a & b), Commissioner Partee made a motion to accept the reports. Commissioner Brown seconded the motion. Motion carried by a 3/0 vote in favor of.

- a. **Monthly Activity Report.**
- b. **Monthly Budget Report.**
- c. **Presentation of the GVVFD Funding Request to the District based on their Monthly Budget Report. Commissioner Partee made a motion to accept the GVVFD funding request. Commissioner Ninan seconded the motion. Motion carried by a 3/0 vote in favor of.**

- 7.2 Review, discussion and appropriate action on approving a funding and payment request from GVVFD. Commissioner Partee made a motion to approve the funding and payment request from GVVFD for \$ 70,476.74. Commissioner Brown seconded the motion. Motion carried by a 3/0 vote in favor of.**

At this time, the Board may take a short recess so that the Administrator may process any checks for GVVFD.

- 8. Convened as Board Members of District 2 Fire & Rescue at 7:48 P.M.**

Reconvened as Board Members of ESD No. 2 at 8:51 P.M.

- 9. Discussion, updates and appropriate action on the following;**
- A. **Installation of alarm system for the new ESD office located at station No. 2. Commissioner Partee informed the Board that the alarm was installed at the new station.**
 - B. **Damage and/or vandalism to ESD property. This item was deferred.**
 - C. **Purchase of audio/video equipment for meeting room. Commissioner Partee informed the Board of the necessary equipment that was to be purchased for the meeting room.**

10. FINANCIAL REPORT.

- A. **Review of the Financial Report. Commissioner Partee reviewed the financial reports for the Board. Commissioner Partee made a motion to approve the financial reports. Commissioner Brown seconded the motion. Motion carried by a 3/0 vote in favor of.**
- B. **Action to pay the outstanding bills due for the month. Commissioner Partee made a motion to pay the outstanding bills and any upcoming bills. Commissioner Brown seconded the motion. Motion carried by a 3/0 vote in favor of.**

11. Determine the agenda, date and time for the next Board Meeting. The next meeting is tentatively scheduled for July 19, 2010.
12. Adjourn. Commissioner Brown made a motion to adjourn. Commissioner Partee seconded the motion. Motion carried by a 3/0 vote in favor of. Meeting adjourned at 9:15 P.M.

ATTEST:

Mr. Frank Partee
Secretary/Treasurer

Ms. Gloria Salinas
Administrator