



**Bexar County
Emergency Services District No. 2
Notice of Meeting
May 20, 2010
7:00 P.M.**

Bexar County Emergency Services District No. 2 will conduct a meeting at the District Office located on 11511 Potranco Road, San Antonio, Texas 78253, Thursday, May 20, 2010 at 7:00 P.M. to discuss the following;

- 1. Call the Bexar County Emergency Services District No. 2 Meeting to Order and establish a quorum.**

- A. Pledge of Allegiance.**



- 2. Citizen's Public Forum. (3 minute time limit per individual)**
- 3. Approval of the Meeting Minutes from the May 3, 2010 meeting.**
- 4. OLD BUSINESS:**

- 4.1 Discussion and appropriate action on the Geronimo Village Volunteer Fire Department Monthly Reports to the District.**

- a. Monthly Activity Report.**
- b. Monthly Budget Report.**
- c. Presentation of the GVVFD Funding Request to the District based on their Monthly Budget Report.**
- d. Status of the electrical meter installation bids for the Station.**
- e. Response from GVVFD on the District's reply to their questions.**

- 4.2 Review, discussion and appropriate action on approving a funding and payment request from GVVFD.**

At this time, the Board may take a short recess so that the Administrator may process any checks for GVVFD.

- 5. Convene as Board Members of District 2 Fire & Rescue.**

Reconvene as Board Members of ESD No. 2.

- 6. Discussion, updates and appropriate action on the following;**

- a. **Authorization for the Treasurer to send a letter to the Service Provider requesting that the Monthly Report include a copy of all Bank Statements that reflect their total revenues each month effective immediately. The request will also request a copy of all Bank Statements beginning October 2009 through the present.**
- b. **Status of the new contract with GVVFD as well as an update from Mr. Campbell on the questions that were referred to him.**
- c. **Acceptance of Mr. Kolar's resignation from the Board.**
- d. **Authorization to purchase and present a small gift to Mr. Kolar as a token of appreciation for his many years of service to the District.**
- e. **Authorization to accept the lowest bid for moving the District's office to the Fire Station.**
- f. **Clarification of GVVFD's overtime policy and the District's policy as to if, when or how it will be approved.**
- g. **Reimbursement to Commissioners of cell phone bills pertaining to ESD business.**
- h. **Establishing of policies on the following;**
 - 1. **Identifying what the response districts are;**
 - 2. **Restrictions on leaving or being absent from your "first in" response district.**
 - 3. **Leaving the ESD No. 2 District;**
 - 4. **Clarification on what units are assigned to what fire station/response district.**
- i. **Continued violations by fire units.**
- j. **Utilization of first responder vehicles.**
- k. **Administrative Resolution for establishing Fire Fighter awards and decorations program.**
- l. **Recoupment action for lost or damaged ESD equipment.**
- m. **Getting the owner/owners of the private road next to Station No. 2 to sign a release form that was drawn up by the ESD attorney, informing them that the ESD will fund improvements of the first 300 feet of the private road/driveway and releasing the ESD of any/all future liabilities.**

- n. **Installation of alarm system for the new ESD office located at Station #2.**
7. **FINANCIAL REPORT.**
 - a. **Review of the Financial Report.**
 - b. **Action to pay the outstanding bills due for the month.**
 8. **Communication item to let the Community what the ESD is doing.**
 9. **Determine the agenda, date and time for the next Board Meeting.**
 10. **Adjourn.**

The above notice was posted at the Bexar County Courthouse and the Bexar County Emergency Services District No. 2 Office before 5:00 P.M., Monday, May 17, 2010.

Note: The Board of Emergency Services Commissioners reserves the right to enter into Closed Meeting under Chapter 551, Texas Government Code, on any item posted on its agenda, as appropriate.