

**Bexar County
Emergency Services District No. 2
Meeting Minutes
September 17, 2009
7:00 P.M.**

Bexar County Emergency Services District No. 2 conducted a meeting at the District Office located on 11511 Potranco Road, San Antonio, Texas 78253, Thursday, September 17, 2009 at 7:00 P.M. and discussed the following;

- 1. Commissioner Kolar called the Bexar County Emergency Services District No. 2 Meeting to Order at 7:11 P.M. and established a quorum. Commissioner Ninan was unable to attend.**
 - A. The Pledge of Allegiance was recited.**
- 2. Citizen's Public Forum. (3 minute time limit per individual) One individual spoke about an Agency that provides free trees for landscaping. All that is required from the District is to provide volunteers to help with the planting.**
- 3. Approval of Minutes from the August 13, 2009 & the September 3, 2009 Meetings. Commissioner Martinez made a motion to approve the meeting minutes. Commissioner Partee seconded the motion. Motion carried by a 3/0 vote in favor of.**
- 4. Discussion and appropriate action concerning the results of recently held GVVFD Board Elections. Mr. Brown reported that the GVVFD Board remained the same as before with the exception of the position of Chaplin.**
- 5. OLD BUSINESS:**
 - 5.1 Updates, discussion and appropriate action working with members of the GVVFD Board on the following;**
 - A. Recruiting of more volunteers to work at the fire stations;**
 - 1. Offer incentives (gift cards, awards, standby pay). Mr. Brown explained the procedures for the "VIP" (Volunteer Incentive Program). GVVFD will be waiting for the ESD Board to give its approval before implementing. Commissioner Partee would like to see more volunteers and the cutting back of paid personnel to a 2 paid/2 volunteer per shift. Commissioner Partee made a motion to approve the VIP Program and implement it immediately. Commissioner Martinez seconded the motion. Motion carried by a 3/0 vote in favor of.**

- B. **Results from a meeting recently held to discuss necessary issues that need to be addressed for a successful ISO inspection and improved rating to benefit the District's taxpayers. The Chief spoke and reviewed what was discussed at the ISO meeting held with Mr. Mike Johnson. Commissioner Partee remarked that it was very interesting and educational.**
 - C. **Policy update on the securing of fire vehicles in public.**
 - 1. **Continued violations of this policy.**
 - A. **Actions needed to enforce this policy. With continued violations still being seen, Commissioner Kolar asked the Chief as to what was being done by the Department. The Chief explained that disciplinary action will begin with a verbal reprimand to the men and further action would continue for repeated violations.**
- 5.2 **Discussion and appropriate action on the Geronimo Village Volunteer Fire Department Monthly Reports to the District.**
- A. **Monthly Activity Report. Commissioner Partee made a motion to accept the Monthly Activity Report. Commissioner Martinez seconded the motion. Motion carried by a 3/0 vote in favor of.**
 - B. **Monthly Budget Report. Commissioner Martinez made a motion to accept the Monthly Budget Report. Commissioner Partee seconded the motion. Motion carried by a 3/0 vote in favor of.**
 - C. **Presentation of the GVVFD Funding Request to the District based on their Monthly Budget Report. (Approval from the ESD No. 2 Board will be done in item 5.3) Commissioner Partee made a motion to fund the request except for the three servers and the associated software. (Server and software totaled \$ 25,408.39) Commissioner Kolar seconded the motion. Motion carried by a 2/1 vote in favor of.**
- 5.3 **Review, discussion and appropriate action on approving funding request from GVVFD (item 5.2.C.). Commissioner Partee made a motion to approve the remaining fund request of \$ 69,229.28. Commissioner Martinez seconded the motion. Motion carried by a 3/0 vote in favor of.**

At this time, the Board took a short recess so that the Administrator could process a check for GVVFD.

**THE BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 2 BOARD
RECESSED TO CONDUCT A MEETING OF THE DISTRICT 2 FIRE & RESCUE
BOARD.**

6. CONVENED AS BOARD OF DIRECTORS, DISTRICT 2 FIRE & RESCUE.

**RECONVENED THE BEXAR COUNTY EMERGENCY SERVICES DISTRICT
NO. 2 BOARD TO ORDER.**

7. FINANCIAL REPORT.

7.1 Review of the Financial Report & Tax Revenues collected year to date. Commissioner Partee pointed out that only one payment totaling \$ 6,054.00 had been received. Commissioner Martinez made a motion to accept the Financial Report. Commissioner Partee seconded the motion. Motion carried by a 3/0 vote in favor of.

7.2 Discussion and appropriate action on any funding requests from District 2 Fire & Rescue. Commissioner Martinez made a motion to approve the funding request from D2FR for \$ 469,158.00. Commissioner Partee seconded the motion. Motion carried by a 3/0 vote in favor of.

7.3 Action to pay the outstanding bills due for the month. Commissioner Martinez made a motion to pay the outstanding bills. Commissioner Partee seconded the motion. Motion carried by a 3/0 vote in favor of.

7.4 Review and amending of the FY 2008-2009 Budget. Commissioner Partee made a motion to amend the FY 2008-2009 Budget as presented. Commissioner Martinez seconded the motion. Motion carried by a 3/0 vote in favor of.

8. Determine the agenda, date and time for the next Board Meeting. The next meeting is scheduled for October 15, 2009 at 7:00 P.M.

9. Adjourn. Commissioner Martinez made a motion to adjourn. Commissioner Partee seconded the motion. Motion carried by a 3/0 vote in favor of. Meeting adjourned at 8:01 P.M.

ATTEST:



Mr. Frank Partee
Secretary/Treasurer



Ms. Gloria Salinas
Administrator