

**Bexar County
Emergency Services District No. 2
Meeting Minutes
July 16, 2009
7:00 P.M.**

Bexar County Emergency Services District No. 2 conducted a meeting at the District Office located on 11511 Potranco Road, San Antonio, Texas 78253, Thursday, July 16, 2009 at 7:00 P.M. and discussed the following;

1. Commissioner Kolar called the Bexar County Emergency Services District No. 2 Meeting to Order at 7:00 P.M. and established a quorum. Commissioner Ninan was unable to attend.
 - A. The Pledge of Allegiance was recited.
2. Citizen's Public Forum. (3 minute time limit per individual) There were no citizens signed up to speak.
3. Approval of Meeting Minutes from the June 18, 2009 Meeting. Commissioner Partee made a motion to approve the meeting minutes. Commissioner Martinez seconded the motion. Motion carried by a 3/0 in favor of.
4. OLD BUSINESS:
 - 4.1 Updates, discussion and appropriate action working with members of the GVVFD Board on the following; (Kolar)
 - A. Recruiting of more volunteers to work at the fire stations;
 1. Offer incentives (gift cards, awards, standby pay). No updates at this time on this item.
 - B. Update on the request to the GVVFD Board asking that they submit their FY 2009 Budget to the District's Board for review and approval. A GVVFD meeting will be set up and the ESD Board will be invited to discuss the budget for next fiscal year.
 - C. Request that an ISO inspection be ordered and completed for the District so that if possible, taxpayers might see a decrease in their insurance rates. The Fire Chief suggested that this request be delayed until the second station is online.
 - 4.2 Discussion and appropriate action on the Geronimo Village Volunteer Fire Department Monthly Reports to the District. (Kolar)

- A. **Monthly Activity Report.** Commissioner Martinez made a motion to accept the Monthly Activity Report. Commissioner Partee seconded the motion. Motion carried by a 3/0 vote in favor of. Commissioner Kolar made several comments during this item noting that GVVFD had good training hours and that attending fire fighting schools were also an area that GVVFD was doing well in.
 - B. **Monthly Budget Report.** Commissioner Martinez made a motion to accept the Monthly Budget Report. Commissioner Partee seconded the motion. Motion carried by a 3/0 vote in favor of.
 - C. **Presentation of the GVVFD Funding Request to the District based on their Monthly Budget Report.** (Approval from the ESD No. 2 Board will be done in item 4.3) Commissioner Martinez made a motion to accept the GVVFD Funding Request of \$ 49,803.54. Commissioner Partee seconded the motion. Motion carried by a 3/0 vote in favor of. Commissioner Partee did express a concern about the amount of overtime that showed up on the report.
- 4.3 **Review, discussion and appropriate action on approving funding request from GVVFD (item 4.2.C.).** Commissioner Martinez made a motion to approve payment to GVVFD. Commissioner Partee seconded the motion. Motion carried by a 3/0 vote in favor of.

At this time, the Board took a short recess so that the Administrator could process any checks for GVVFD.

THE BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 2 BOARD RECESSED TO CONDUCT A MEETING OF THE DISTRICT 2 FIRE & RESCUE BOARD.

5. **CONVENED AS BOARD OF DIRECTORS, DISTRICT 2 FIRE & RESCUE.**

RECONVENED THE BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 2 BOARD TO ORDER.

6. **FINANCIAL REPORT.**

- 6.1 **Review of the Financial Report & Tax Revenues collected year to date.** Commissioner Partee reviewed the Report with the Board. Commissioner Martinez made a motion to accept the Financial Report. Commissioner Partee seconded the motion. Motion carried by a 3/0 vote in favor of.
- 6.2 **Discussion and appropriate action on any funding requests from District 2 Fire & Rescue.** Commissioner Partee made a motion to approve a funding request from D2FR for \$ 100,000.00.

Commissioner Martinez seconded the motion. Motion carried by a 3/0 vote in favor of.

- 6.3 Action to pay the outstanding bills due for the month. Commissioner Martinez made a motion to pay the bills. Commissioner Partee seconded the motion. Motion carried by a 3/0 vote in favor of.
 - 6.4 Review of the preliminary FY 2009-2010 projected tax revenues. This item was deferred.
 - 6.5 Discussion and appropriate action on authorizing the District's Administrator to fill out the effective tax worksheet required by the Tax Assessor's Office. Commissioner Partee made a motion to authorize the Administrator to fill out the effective tax worksheet as required. Commissioner Martinez seconded the motion. Motion carried by a 3/0 vote in favor of.
 - 6.6 Discussion and appropriate action on authorizing the Administrator to place the required notices in the newspaper in accordance with the Truth in Taxation Law. Commissioner Partee made a motion to authorize the Administrator to place the required notices in the newspaper. Commissioner Martinez seconded the motion. Motion carried by a 3/0 vote in favor of.
7. Determine the agenda, date and time for the next Board Meeting. The next meeting is scheduled for August 13, 2009.
 8. Adjourn. Commissioner Partee made a motion to adjourn. Commissioner Martinez seconded the motion. Motion carried by a 3/0 vote in favor of.

ATTEST:



Mr. Frank Partee
Secretary/Treasurer



Ms. Gloria Salinas
Administrator