

**Bexar County
Emergency Services District No. 2
Meeting Minutes
January 15, 2009
7:00 P.M.**

Bexar County Emergency Services District No. 2 conducted a meeting at the District Office located on 11511 Potranco Road, San Antonio, Texas 78253, Thursday, January 15, 2009 at 7:00 P.M. and discussed the following;

- 1. Commissioner Kolar called the Bexar County Emergency Services District No. 2 Meeting to Order at 7:06 P.M. and established a quorum. Commissioner Ninan was not present.**
 - A. The Pledge of Allegiance was recited.**
- 2. Citizen's Public Forum. (3 minute time limit per individual) No citizen signed up to speak.**
- 3. Approval of Meeting Minutes from December 18, 2008 meeting. Commissioner Partee made a motion to approve the minutes. Commissioner Martinez seconded the motion. Motion carried by a 3/0 vote in favor of.**
- 4. Report by President Kolar on items of interest to the Board.**
 - A. Update on the new D2FR Fire Station No. 2. Commissioner Kolar will cover this update under the D2FR agenda.**
- 5. OLD BUSINESS:**
 - 5.1 Discussion and appropriate action working with members of the GVVFD Board on the following;**
 - A. Recruiting of more volunteers to work at the fire stations;**
 - 1. Offer incentives (gift cards, awards, standby pay). The Fire Chief is working on this item. There will be more ideas to present at the next meeting. Commissioner Partee asked about possibly cutting back on paid firefighters during the month of June and July. Commissioner Kolar asked about a possible day trip to Cy-Fair in Houston for ideas as to how they work their volunteer program.**
 - B. Irresponsible driving of department vehicles by members of the GVVFD staff.**

1. **Excessive speed.** The Board inquired about the Department's regulations on this issue. The Chief will be getting back to the Board about its' SOP's.
 2. **Failure to yield right of way.**
 - A. **10-10 code.** This is a code that is no longer in operation.
 - B. **Code 3's.** The Chief spoke about these codes and stated that they are a 3 tier response, Hot response, Warm response and a Cold response.
 3. **Suspension and/or termination of employment for drivers who violate traffic laws and/or fail to practice defensive driver techniques.**
 - A. **Develop a reporting system where ESD citizen complaints about GVVFD can be forwarded to the GVVFD Safety Officer for resolution and reported back to the ESD as to what action was taken. A copy of a letter received from a concerned citizen about a firefighter's driving from District 5 was given to the Chief. The Chief agreed to developing a reporting system.**
- 5.2 **Updates, discussion and appropriate action on establishing procedures for solicitation of bids on behalf of the District. Mr. Belzung has worked well on establishing procedures for the District.**
- 5.3 **Discussion and appropriate action on the Geronimo Village Volunteer Fire Department Monthly Reports to the District.**
- A. **Monthly Activity Report.** Commissioner Martinez made a motion to accept the Monthly Activity Report. Commissioner Partee seconded the motion. Motion carried by a 3/0 vote in favor of. Commissioner Kolar did not like that the response times for the South Side of the District are beginning to go up to a 13 minute average.
 - B. **Monthly Budget Report.** The Department informed the Board that the utility bill for the station arrived late and would be placed on the next month's report.
 - C. **Funding Request to the District.** The Department submitted a funding request for \$ 41,625.66. Commissioner Partee made a motion to accept the funding request to the District. Commissioner Martinez seconded the motion. Motion carried by a 3/0 vote in favor of.

- 5.4 Review, discussion and appropriate action on approving funding request from GVVFD (item 5.3.C.). Commissioner Martinez made a motion to approve the funding request made by the Department for \$ 41,625.66. Commissioner Partee seconded the motion. Motion carried by a 3/0 vote in favor of.

At this time, the Board took a short recess so that the Administrator could process payment for GVVFD.

THE BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 2 BOARD RECESSED TO CONDUCT A MEETING OF THE DISTRICT 2 FIRE & RESCUE BOARD AT 7:58 P.M.

6. CONVENED AS BOARD OF DIRECTORS, DISTRICT 2 FIRE & RESCUE.

RECONVENED THE BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 2 BOARD TO ORDER AT 8:33 P.M.

7. NEW BUSINESS:

- 7.1 Discussion and appropriate action on the following;

- A. Have a District Board Member at the fire station to monitor first responder calls made to the department. The Board informed the Chief that it has received complaints that there seems to be a delay as to when a call comes in and when the truck actually rolls. The Chief explained that when a call is received, it is logged in before the roll. The departure time is started when the truck actually departs the aprons. That may be the difference. The Chief also stated that he had not been aware of any complaints. The Chief will look into this matter and report back to the Board at the next meeting.
- B. Discuss compensation for the District Board Member that is stationed at the fire department. No action on this item.

8. FINANCIAL REPORT.


- 8.1 Review of the Financial Report & Tax Revenues collected year to date. Commissioner Partee informed the Board that approximately 72% of its tax revenue for this year had already been collected.
- 8.2 Discussion and appropriate action on any funding requests from District 2 Fire & Rescue. There were no requests made.
- 8.3 Action to pay the outstanding bills due for the month. Commissioner Partee made a motion to pay the bills. Commissioner Martinez seconded the motion. Motion carried by a 3/0 vote in favor of.

9. Determine the agenda, date and time for the next Board Meeting. The next Board meeting is scheduled for February 19, 2009.
10. Adjourn. Commissioner Martinez made a motion to adjourn. Commissioner Partee seconded the motion. Motion carried by a 3/0 vote in favor of. Meeting adjourned at 9:05 P.M.

ATTEST:



Mr. Frank Partee
Secretary/Treasurer



Ms. Gloria Salinas
Administrator