

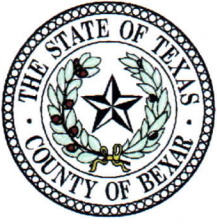
DISTRICT 2 FIRE & RESCUE



MEETING MINUTES AUGUST 24, 2017

District 2 Fire & Rescue conducted a meeting in the Bexar County Emergency Services District No. 2 Station 121 Training Room located at 2096 Talley Road, San Antonio, Texas 78253, to discuss the following:

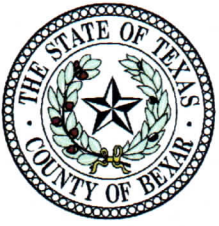
1. **Call the District 2 Fire & Rescue Meeting to order and establish a quorum.** – The meeting was called to order by James Benito at 7:05 PM (19:05). A quorum was established with James Benito, Richard Cash and David Harris present. Randy McGinnis was absent.
2. **The Pledge of Allegiance.** – The Pledge of Allegiance was recited.
3. **Citizens Public Forum (Individuals will have 3 minutes to address the Board.)** – Marvin Kolar spoke about his time as the Fire Chief of Geronimo Village and as an ESD2 Commissioner.
4. **Review / Approval of the minutes from July 27, 2017.** – A motion was made by James Benito to approve the meeting minutes from July 27, 2017. A second to the motion was made by David Harris. The motion carried 3-Yes, 0-No. The meeting entered into recess at 7:12 PM (19:12). The meeting entered into session at 7:45 PM (19:45) and a quorum was established with James Benito, Richard Cash and David Harris present. Randy McGinnis was absent.
5. **Deliberation, updates and/or action regarding the Architect Contract with Brown, Reynolds, Watford Architects, Inc.** – The meeting entered into closed session at 7:49 PM (19:49) to consult with the District's Attorney under section 551.071. The board entered into open session at 8:00 PM (20:00) with no action taken during closed session. A motion was made by James Benito to have the attorney discuss the changes from Brown, Reynolds, & Watford Architects, Inc. with Randy McGinnis to seek approval and to allow James Benito to execute the contract. A second to the motion was made by David Harris. The motion carried 3-Yes, 0-No.
6. **Deliberation, updates and/or action regarding the construction of Station 124.** – No Action Taken.
7. **Deliberation, updates and/or action regarding the following items:**
 - a. **Financial Reports.** – A motion was made by James Benito to approve the financial reports as presented. A second to the motion was made by David Harris. The motion carried 3-Yes, 0-No.
 - b. **Cash Reconciliations.** – A motion was made by James Benito to approve the cash reconciliations as presented. A second to the motion was made by David Harris. The motion carried 3-Yes, 0-No.
 - c. **Authorization to pay/ratify monthly bills due/paid.** – A motion was made by James Benito to authorize payments of monthly bills as presented. A second to the motion was made by David Harris. The motion carried 3-Yes, 0-No.



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8. **Deliberation, updates and/or action the Engagement Letter from Martinez, Rosario & Company to conduct a financial review in preparation of the FY2016-2017 Audit.** – A motion was made by James Benito to re-approve the Engagement Letter from Martinez, Rosario & Company with changes made by Martinez, Rosario and Company to include a Liquidating Damage Clause. A second to the motion was made by David Harris. The motion carried 3-Yes, 0-No.
9. **Deliberation, updates, and/or action regarding the FY2017-2018 Budget.** – A motion was made by David Harris to approve the FY2017-2018 Budget. A second to the motion was made by Richard Cash. The motion carried 3-Yes, 0-No.
10. **Deliberation, updates, and/or action regarding the amendments to the FY2016-2017 Budget.** – A motion was made by Richard Cash to approve the amendments as presented in revision 002 of the FY2016-2017 Budget. A second to the motion was made by David Harris. The motion carried 3-Yes, 0-No.
11. **Deliberation, updates, and/or action regarding transfer of \$50,000 from Bexar County ESD No. 2 into District 2 Fire and Rescue's Frost Checking Account.** – A motion was made by James Benito to request \$50,000 from Bexar County ESD No. 2. A second to the motion was made by David Harris. The motion carried 3-Yes, 0-No.
12. **Deliberation, updates and/or action regarding the Purchase of 3 Peirce Velocity Fire Engines and 1 Peirce Velocity Platform/Ladder Truck.** – No Action Taken
13. **Deliberation, updates and/or action regarding the Property Deeds to 13120 Earl Roberts Drive and 15045 Cartwright Trail.** – No Action Taken, Deeds have been filed.
14. **Deliberation, updates and/or action regarding the Bexar County Public Works expansion Talley Road from two lanes to four lanes.** – Bexar County Public Works to correct documentation and resubmit to District 2 Fire & Rescue. No Action Taken.
15. **Deliberation, updates and/or action on requests to rent the Hall at Station 121.** – A motion was made by James Benito to approve Marvin Kolar's request to rent the hall for a wedding anniversary with a \$200 deposit on the facility. A second to the motion was made by David Harris. The motion carried 3-Yes, 0-No.
16. **Determine date, time and any additional agenda items for the next meeting.** – September 6, 2017 at 7 PM.
17. **Adjourn.** – A motion was made by James Benito to adjourn the meeting at 8:14 PM (20:14). A second to the motion was made by David Harris. The motion carried 3-Yes, 0-No.



DISTRICT 2 FIRE & RESCUE



ATTEST:

Signature

Signature

James Benito, Pres

Name/Title

David C. Haddix, Secy/Tre

Name/Title

30 SEP 17

Date

30 SEP 17

Date