

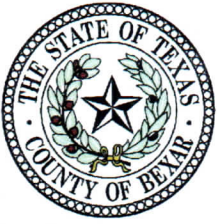
DISTRICT 2 FIRE & RESCUE



MEETING MINUTES JULY 27, 2017

District 2 Fire & Rescue conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

1. **Call the District 2 Fire & Rescue Meeting to order and establish a quorum.** – The meeting was called to order by James Benito at 6:48 PM (18:48) and a quorum was established with James Benito, David Harris, and Randy McGinnis present. Richard Cash was absent.
2. **The Pledge of Allegiance.** – The Pledge of Allegiance was recited.
3. **Citizens Public Forum (Individuals will have 3 minutes to address the Board.)** – No Public Speakers.
4. **Review / Approval of the minutes from June 21, 2017.** – A motion was made by James Benito to approve the meeting minutes from June 21, 2017. A second to the motion was made by Randy McGinnis. The motion carried 3-Yes, 0-No.
5. **Deliberation, updates and/or action regarding the Architect Contract with Brown, Reynolds, Watford Architects, Inc.** – The meeting entered into closed session at 7:18 PM (21:18) under section 551.071 to consult with their attorney. The meeting entered into open session at 7:27 PM (21:27) with no action taken during closed session. A motion was made by Randy McGinnis to have the attorney make necessary correction to the contract as discussed in closed session and to have James Benito approve the contract after those corrections are made. A second to the motion was made by James Benito. The motion carried 3-Yes, 0-No.
6. **Deliberation, updates and/or action regarding the construction of Station 124.** – No Action Taken.
7. **Deliberation, updates and/or action regarding the following items:**
 - a. **Financial Reports.** – A motion was made by James Benito to approve the financial reports submitted. A second to the motion was made by Randy McGinnis. The motion carried 3-Yes, 0-No.
 - b. **Cash Reconciliations.** – A motion was made by Randy McGinnis to approve the cash reconciliation reports. A second to the motion was made by David Harris. The motion carried 3-Yes, 0-No.
 - c. **Authorization to pay/ratify monthly bills due/paid.** – A motion was made by James Benito to approve payment of the monthly bills submitted. A second to the motion was made by Randy McGinnis. The motion carried 3-Yes, 0-No.
8. **Deliberation, updates and/or action the Engagement Letter from Martinez, Rasario & Company to conduct a financial review in preparation of the FY2016-2017 Audit.** – A motion was made by Randy



DISTRICT 2 FIRE & RESCUE



McGinnis to approve the Engagement letters from Martinez, Rosario & Company for the financial review and audit preparation for FY2016-2017 with Milo Martinez from Martinez, Rosario & Company in agreement on changing the verbiage in the agreement to include a 5% late penalty deduction in fees for every 30 days past the deadline of January 26, 2017. A second to the motion was made by David Harris. The motion carried 3-Yes, 0-No.

- 9. **Deliberation, updates, and/or action regarding the FY2017-2018 Budget.** – No Action Taken.
- 10. **Deliberation, updates and/or action regarding the Purchase of 3 Peirce Velocity Fire Engines and 1 Peirce Velocity Platform/Ladder Truck.** – No Action Taken, Prebuild Aug 2 – 4, 2017.
- 11. **Deliberation, updates and/or action regarding the Property Deeds to 13120 Earl Roberts Drive and 15045 Cartwright Trail.** – A motion was made by James Benito to accept the property deeds presented by the attorney for the transfer of ownership from Geronimo Village Volunteer Fire Department to District 2 Fire & Rescue. A second to the motion was made by Randy McGinnis. The motion carried 3-Yes, 0-No.
- 12. **Deliberation, updates and/or action regarding the Bexar County Public Works expansion Talley Road from two lanes to four lanes.** – No Action Taken, waiting on proposal from Bexar County Public Works.
- 13. **Deliberation, updates and/or action on the updated Depository Agreement and Security Agreement for Frost Bank.** – A motion was made to by James Benito to accept the updated Depository Agreement and the Security Agreement. A second to the motion was made by Randy McGinnis. The motion carried 3-Yes, 0-No.
- 14. **Determine date, time and any additional agenda items for the next meeting.** – To be determined.
- 15. **Adjourn.** – A motion was made by Randy McGinnis to adjourn the meeting at 7:33 PM (19:33). A second to the motion was made by David Harris. The motion carried 3-Yes, 0-No.

ATTEST:

Signature

Signature

James Benito President

Name/Title

David Harris Sec/Tr

Name/Title

24 Aug 17

Date

24 AUG 17

Date