



DISTRICT 2 FIRE & RESCUE



MEETING MINUTES APRIL 23, 2018

District 2 Fire & Rescue conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

1. **Call the District 2 Fire & Rescue Meeting to order and establish a quorum.** – The meeting was called to order by James Benito at 7:22 PM (19:22). A quorum was established with James Benito, Richard Cash, and David Harris Present. Randy McGinnis was absent.
2. **The Pledge of Allegiance.** – The Pledge of Allegiance was recited.
3. **Citizens Public Forum (Individuals will have 3 minutes to address the Board.)** - No Public Speakers.
4. **Deliberation, updates and/or action regarding Armstrong, Vaughan & Associates FY2016-2017 Audit.** – Kim Roach from Armstrong, Vaughan & Associates gave her draft report on the FY2016-2017 Audit giving an unmodified opinion. No Action Taken.
5. **Review / Approval of the minutes from March 21, 2018.** – A motion as made by Richard Cash to approve the meeting minutes from March 21, 2018. A second to the motion was made by David Harris. The motion carried with 3-Yes and 0-No.
6. **Deliberation, updates and/or action regarding the Architectural Services and Construction for Station 124.** – Representatives from Brown Reynolds Watford were present to give and status update and cost analysis update with suggested changes to lower the potential cost of the station. Brown Reynolds Watford to report back with additional cost saving measures. No Action Taken.
7. **Deliberation, updates and/or action regarding the following for Station 125:**
 - a. **Land Acquisition Contract** – In Final Review. No Action Taken.
 - b. **Survey** – A motion was made by Richard Cash to utilize Elizondo and Associates Land Surveying & Mapping LLC to complete a Legal Description Survey and a Topographical Survey as detailed in the proposal. A second to the motion was made by David Harris. The motion carried with 3-Yes and 0-No.
 - c. **Architectural Services & Construction.** – Representatives from Brown Reynolds Watford were present to give and status update and cost analysis update with suggested changes to lower the potential cost of the station. Brown Reynolds Watford to report back with additional cost saving measures. No Action Taken.
 - d. **Temporary Facilities.** - No Action Taken.
 - e. **Lease Agreement.** – In Final Review. No Action Taken.
8. **Deliberation, updates and/or action regarding the following items:**
 - a. **Financial Reports**
 - b. **Cash Reconciliations**
 - c. **Investment Reports**



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d. Authorization to pay/ratify monthly bills due/paid

– A motion was made by James Benito to approve items 8a-8d. A second to the motion was made by David Harris. The motion carried with 3-Yes and 0-No.

9. Deliberation, updates and/or action regarding the Purchase of 3 Peirce Velocity Fire Engines and 1 Peirce Velocity Platform/Ladder Truck. – 3 Engines are in Houston for Equipment Installation. 1 Platform is undergoing final assembly in Appleton. No Action Taken.

10. Deliberation, updates and/or action regarding the damaged equipment and its disposition. - A motion was made by Richard Cash to determine that the damaged Lucas 3 device is salvaged equipment and shall be disposed and to have General Manager to notify VFIS that item has been disposed as requested by VFIS (insurance company). A second to the motion was made by David Harris. The motion carried with 3-Yes and 0-No.

11. Deliberation, updates and/or action regarding budget review and amendments to the FY2017-2018 Budget. – A motion was made by Richard Cash to amend the Budget as presented in FY2017-2018 Budget Revision 001. A second to the motion was made by David Harris. The motion carried with 3-Yes and 0-No.

12. Deliberation, updates and/or action regarding sponsorship of Bexar County 2 Fire Soccer Team’s Registration, Uniforms & Challenge Coins for Texas Fire Firefighter Game in Mansfield, TX July 15th – 20th, 2018. – A motion was made by David Harris to sponsor the Bexar County 2 Fire Soccer Team in the 2018 Texas Firefighter Games with Registration, Per-Diem and Uniforms not to exceed \$2,500. A second to the motion was made by Richard Cash. The motion carried with 3-Yes and 0-No.

13. Determine date, time and any additional agenda items for the next meeting. – May 17, 2018 at 7:00 PM

14. Adjourn. – A motion was made by James Benito to adjourn the meeting at 8:40 PM (20:40). A second to the motion was made by Commissioner Cash. The motion carried with 3-Yes and 0-No.

ATTEST:

Signature

Signature

Name/Title

Name/Title

Date

Date