



BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



MEETING MINUTES NOVEMBER 18, 2016

Bexar County Emergency Services District No. 2 conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to Order.** – The meeting was called to order at 7:22 PM (19:22) by Commissioner Benito.
2. **Establish a quorum.** Pursuant to Texas Government Code §551.127, one or more Commissioners of the Bexar County Emergency Services District No. 2 may participate remotely in this properly posted public meeting by means of a two-way videoconference call via live video and audio feed clearly visible and audible to each other commissioner and to members of the public in attendance at 2096 Talley Road, San Antonio, TX 78253. – A quorum was established with Commissioner Benito, Commissioner McGinnis, Commissioner Harris and Commissioner Cash present.
3. **Citizen Public Forum. (Individuals will have 3 minutes to address the Board.)** – No Members of the Public signed up to speak.
4. **Review/Approval of the meeting minutes from October 25, 2016, July 1, 2015, July 9, 2015, July 16, 2015, August 6, 2015 and August 24, 2015.** – The board entered into closed session at 7:29 PM (19:29) and entered back into open session at 7:30 PM (19:30) with no action taken during closed session. A motion was made by Commissioner McGinnis to approve the meeting minutes from October 25, 2016. A second to the motion was made by Commissioner Cash. The motion carried 4-Yes, 0-No. A motion was made by Commissioner McGinnis to accept the meeting minutes from July 1, 2015. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No, and 1-Absention by Commissioner Harris. A motion was made by Commissioner McGinnis to accept the meeting minutes from July 9, 2015. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No, and 1-Absention by Commissioner Harris. A motion was made by Commissioner McGinnis to accept the meeting minutes from July 16, 2015. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No, and 1-Absention by Commissioner Harris. A motion was made by Commissioner McGinnis to accept the meeting minutes from August 6, 2015. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No, and 1-Absention by Commissioner Harris. A motion was made by Commissioner McGinnis to accept the meeting minutes from August 24, 2015. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No, and 1-Absention by Commissioner Harris.
5. **Command Staff Report** – Chief Rodriguez gave the command staff report.
 - a. **Updates and/or action on the following items**
 - i. **Annual Firefighter Awards Banquet** – A motion was made by Commissioner McGinnis to approve \$10,000 to fund the Annual Firefighter Awards Banquet as presented to the board.



BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



A second to the motion was made by Commissioner Harris. The motion carried 4-Yes, 0-No.

- ii. **Station 122 EMS Office Repairs** – Update, No Action Taken
- iii. **Building Inspection of Station 123** – Update, No Action Taken
- iv. **ISO Audit** – Update, No Action Taken
- v. **Proposal to add at 5000 gal reserve tank to the well at Station 121.** – Board to have Chief Rodriguez obtain two more bids, item deferred.
- vi. **Annual T-Shirt, Shorts & Sweat Pant Purchase** – A motion was made by Commissioner McGinnis to accept the bid from Kel-Lac in the amount of \$10,800.74. A second to the motion was made by Commissioner Cash. The motion carried 4-Yes, 0-No.
- vii. **Prevention Trailer Graphics and Signage** – A motion was made by Commissioner McGinnis to approve the bid from Alpha Graphics to wrap the prevention trailer in the amount of \$2,065.00. A second to the motion was made by Commissioner Cash. The motion carried 4-Yes, 0-No.

6. Deliberation and/or Action regarding:

- a. **Klonek v. Bexar County Emergency Services District No. 2 – Civil Action No. 5:16-cv-00621-FB** – No Action Taken
- b. **Castillo, Jr. v. Bexar County Emergency Services District No. 2 – Civil Action No. 5:16-cv-538-OLG** – No Action Taken
- c. **Chaffee v. Bexar County Emergency Services District No. 2 – Civil Action No. 5:16-cv-00728-DAR** – No Action Taken

7. **Deliberation and/or Action regarding appeal of Texas Workforce Commission Findings and Decisions on application for unemployment benefits filed by Lauren Klonek, Case #2061333-2.** – No Action Taken

8. **Deliberation and/or Action regarding out dated equipment, and it disposition status.** – Update, No Action Taken.

9. Discussion, updates and/or action on the following items:

- a. **Monthly Financial Reports** – A motion was made by Commissioner McGinnis to accept the monthly financial reports. A second to the motion was made by Commissioner Benito. The motion carried 4-Yes, 0-No.





BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2





- i. **Cash Reconciliations Review** - A motion was made by Commissioner McGinnis to accept the Cash Reconciliation Report. A second to the motion was made by Commissioner Harris. The motion carried 4-Yes, 0-No.
 - b. **Authorization to pay monthly bills due** - A motion was made by Commissioner McGinnis to pay the monthly bills due. A second to the motion was made by Commissioner Cash. The motion carried 4-Yes, 0-No.
 - c. **2016 Certified Tax Roll** – A motion was made by Commissioner McGinnis to approve the 2016 Certified Tax Roll as presented by Albert Uresti, MPS, PCC Tax Assessor Office. A second to the motion was made by Commissioner Cash. The motion carried 4-Yes, 0-No.
 - d. **Investment Policy** – Deferred
 - e. **ESD2/D2FR Contract** – Deferred
10. **Deliberation and/or Action regarding complaints filed by Kevin Smith.** – The board entered into closed session at 8:42 PM (20:42) per 551.071. The board entered into open session at 8:55 PM (20:55). A motion was made by Commissioner McGinnis to proceed as discussed in closed session with the attorney. A second to the motion was made by Commissioner Harris. The motion carried 4-Yes, 0-No. Kevin Smith was called 3 time, in the office, out front of the office, and in the back parking lot. There was no response. A motion was made by Commissioner McGinnis to deny the complaint filed by Kevin Smith. A second to the motion was made by Commissioner Benito. The motion carried 4-Yes, 0-No.
11. **Determine date, possible recurring date, time and any additional agenda items for the next meeting** – Nov 28.
12. **Adjourn.** – A motion was made by Commissioner McGinnis to adjourn at 9:02 PM (21:02). A second to the motion was made by Commissioner Cash. The motion carried 4-Yes, 0-No.


ATTEST:



 Signature


 Signature


 Name/Title


 Name/Title


 Date


 Date