



# BEXAR COUNTY EMERGENCY SERVICES DISTRICT No. 2



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## MEETING MINUTES OCTOBER 25, 2016

Bexar County Emergency Services District No. 2 will conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 2 Meeting to Order.** – The meeting was called to order at 8:35 PM (20:35) by Commissioner Benito.
2. **Establish a quorum.** Pursuant to Texas Government Code §551.127, one or more Commissioners of the Bexar County Emergency Services District No. 2 may participate remotely in this properly posted public meeting by means of a two-way videoconference call via live video and audio feed clearly visible and audible to each other commissioner and to members of the public in attendance at 2096 Talley Road, San Antonio, TX 78253. – A quorum was established with Commissioner Benito, Commissioner McGinnis, and Commissioner Cash present. Commissioner Harris was absent.
3. **Citizen Public Forum. (Individuals will have 3 minutes to address the Board.)** – No Members of the Public signed up to speak.
4. **Review/Approval of the meeting minutes from September 19, 2016.** – A motion was made by Commissioner Benito to approve the meeting minutes from September 19, 2016. A second to the motion was made by Commissioner Cash. The motion carried 2-Yes, 0-No, 1-Absention by Commissioner McGinnis.
5. **Command Staff Report** – Chief Rodriguez gave the command staff report.
  - a. **Updates and/or action on the following items**
    - i. **Annual Firefighter Awards Banquet** – Update, No Action Taken
    - ii. **Station 122 EMS Office Repairs** – A motion was made by Commissioner McGinnis to tear down the EMS Office Space located behind Station 122. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.
    - iii. **Building Inspection of Station 123** – Update, No Action Taken
    - iv. **ISO Audit** – Update, No Action Taken
    - v. **Ladder Truck & Fire Engine Purchase** – Update, No Action Taken
    - vi. **Station 124 – Tree Mitigation Plan** – Update, No Action Taken



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- vii. **Station 124 – RFQ for Architect – Update, No Action Taken**
  - viii. **Proposal to add at 5000 gal reserve tank to the well at Station 121. – Board to have Chief Rodriguez obtain two more bids, item deferred.**
6. **Deliberation and/or Action regarding Bexar County ESD No. 2 contracting to provide service for a municipality. – No Action Taken**
  7. **Deliberation and/or Action regarding:** - The board entered into closed session at 9:22 PM (21:22). The board entered into open session at 9:35 PM (21:35) with no action taken during closed session.
    - a. **Klonek v. Bexar County Emergency Services District No. 2 – Civil Action No. 5:16-cv-00621-FB – No Action Taken**
    - b. **Castillo, Jr. v. Bexar County Emergency Services District No. 2 – Civil Action No. 5:16-cv-538-OLG – No Action Taken**
    - c. **Chaffee v. Bexar County Emergency Services District No. 2 – Civil Action No. 5:16-cv-00728-DAR – No Action Taken**
  8. **Deliberation and/or Action regarding appeal of Texas Workforce Commission Findings and Decisions on application for unemployment benefits filed by Lauren Klonek, Case #2061333-2. – A motion was made by Commissioner McGinnis to have the BCESD No. 2 Attorney appeal the Texas Workforce Commissions Findings and Decisions on application for unemployment benefits filed by Lauren Klonek. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.**
  9. **Deliberation and/or Action on the FY2016/2017 Interlocal Agreement with Emergency Services District 6 Fire & Rescue and Bexar County Emergency Services District No 2. - A motion was made by Commissioner Cash to approve the FY2016/2017 Interlocal Agreement with Emergency Services District 6 Fire & Rescue. A second to the motion was made by Commissioner McGinnis. The motion carried 3-Yes, 0-No.**
  10. **Deliberation and/or Action regarding out dated equipment, and it disposition status. - A motion was made by Commissioner Benito to approve proposed salvage list dated 10/17/2016 and to dispose of the equipment on the list. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.**
  11. **Discussion, updates and/or action on the following items:**
    - a. **Monthly Financial Reports – A motion was made by Commissioner McGinnis to accept the monthly financial reports. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.**
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- i. **Cash Reconciliations Review** - A motion was made by Commissioner McGinnis to accept the Cash Reconciliation Report. A second to the motion was made by Commissioner Benito. The motion carried 3-Yes, 0-No.
  - b. **Authorization to pay monthly bills due** - A motion was made by Commissioner McGinnis to pay the monthly bills due. A second to the motion was made by Commissioner Cash. The motion carried 3-Yes, 0-No.
  - c. **Authorization to fund District 2 Fire & Rescue \$55,000 for payment of Life Pack 15's** - A motion was made by Commissioner McGinnis to fund District 2 Fire & Rescue \$55,000. A second to the motion was made by Commissioner Benito. The motion carried 3-Yes, 0-No.
  - d. **Authorization to transfer \$600,000 from Frost Checking Account to Frost Payroll Account** - A motion was made by Commissioner Benito to transfer \$600,000 from Frost Checking to Frost Payroll. A second to the motion was made by Commissioner McGinnis. The motion carried 3-Yes, 0-No.
  - e. **Investment Policy** – No Action Taken
  - f. **ESD2/D2FR Contract** – No Action Taken
12. **Deliberation and/or Action regarding complaints filed by Kevin Smith.** – Tabled to the 16<sup>th</sup> of November.
13. **Determine date, possible recurring date, time and any additional agenda items for the next meeting** – Nov 16.
14. **Adjourn.** – A motion was made by Commissioner Benito to adjourn at 9:52 PM (21:52). A second to the motion was made by Commissioner McGinnis. The motion carried 3-Yes, 0-No.

ATTEST:

*[Handwritten Signature]*

Signature

*[Handwritten Signature]*

Signature

*James Benito - President*

Name/Title

*David C Harris - Sec/Treas*

Name/Title

*18 Nov 2016*

Date

*18 Nov 16*

Date