

**Bexar County
Emergency Services District No. 2
Meeting Minutes
January 23, 2015
6:00 P.M.**

Bexar County Emergency Services District No. 2 conducted a meeting at the District Office located on 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following;

1. Commissioner Lemanski called the Bexar County Emergency Services District No. 2 Meeting to Order at 6:16 P.M. and established a quorum.
 - a. The Pledge of Allegiance was recited.
2. Citizen Public Forum. (Individuals will have 3 minutes to address the Board.) There weren't any citizens signed up to speak during this segment.
3. Presentation of a \$1,500 check to Bexar County Rehab for their support of Bexar County 2 Fire Department personnel at our emergency incidents. Commissioner Lemanski presented a check for \$ 1,500.00 to Bexar County Rehab for their support of our department. Representatives of the Rehab organization were very pleased and thanked the Board for their donation.
4. Approval of the Minutes from the December 20, 2014 and January 12, 2015 meetings. Commissioner Brown made a motion to approve the meeting minutes. Commissioner Ruiz seconded the motion. Motion carried by a 3/0 vote in favor of.
5. Discussion, updates and/or action on the following items;
 - a. Approval of a warranty contract with Zoll Medical Corporation. Commissioner Ruiz made a motion to get the 2 year warranty contract with the Zoll Medical Corporation. Commissioner Brown seconded the motion. Motion carried by a 3/0 vote in favor of.
 - b. Authorize the purchase of 1 or more acres of well water for the use at Station 2. Commissioner Ruiz made a motion authorizing the purchase of 2 acres of well water at a cost not to exceed \$ 10,000.00. Commissioner Brown seconded the motion. Motion carried by a 3/0 vote in favor of.
 - c. Authorizing the expenses for services done by Immediate Response Locksmith and Absolute Lock & Safe. Commissioner Ruiz made a motion authorizing the expenses for lock services done by the vendor. Commissioner Brown seconded the motion. Motion carried by a 3/0 vote in favor of.

- d. **Authorizing approval on sending 5 individuals to San Marcos, TX for TEEX Instructor I training at a cost of \$ 2,457.00. Commissioner Brown made a motion to authorize approval of sending the 5 individuals to San Marcos. Per diem will be paid as discussed and firefighters must turn in receipts to be reimbursed. Commissioner Ruiz seconded the motion. Motion carried by a 3/0 vote in favor of.**
 - e. **Authorizing approval on sending 7 individuals to New Braunfels, TX for TEEX Fire Office I training at a cost of \$ 1,050.00. Commissioner Ruiz made a motion authorizing approval to send 7 individuals to New Braunfels for training. Same policy will be applied as in item d. Commissioner Brown seconded the motion. Motion carried by a 3/0 vote in favor of.**
 - f. **Discussion and action of setting up a temporary fire station at our 211 site. This item was deferred.**
 - g. **Update from Perez Project Consulting firm on Station 123 foundation issues. Commissioner Lemanski spoke with Mr. Perez about getting the soil study completed so that the Board can decide what action to take.**
 - h. **Update on Station 121 issues dealing with well issues as well as the Title and Deed to the property. The project manager is continuing to look into this matter.**
- 6. Chief's Report.**
- a. **Status of the Standard Operating Guidelines, Employee Handbook and Safety Manual. The Chief reported that the manuals were included in the Chief's report sent to them earlier. Commissioner Lemanski told the Chief to start thinking of a wish list for next year's budget.**
- 7. FINANCIAL REPORT.**
- a. **Review of the Financial Report. The Board reviewed the financial reports for the District. The Board will look into a budget planning session next month.**
 - b. **Action to pay the outstanding bills due for the month. Commissioner Ruiz made a motion to pay the outstanding bills due for the month. Commissioner Brown seconded the motion. Motion carried by a 3/0 vote in favor of.**
 - c. **Authorize the transfer of \$ 400,000.00 from the District's operation account into the District's payroll account. Commissioner Brown made a motion authorizing the transfer of \$ 400,000.00. Commissioner Ruiz seconded the motion. Motion carried by a 3/0 vote in favor of.**

8. **Determine date, time and any additional agenda items for the next meeting. The Board will have a workshop at the Central Station on the 31st of January.**
9. **Adjourn. With no further business before the Board, Commissioner Brown made a motion to adjourn. Commissioner Ruiz seconded the motion. Motion carried by a 3/0 vote in favor of. Meeting was adjourned at 7:39 P.M.**

ATTEST:

Mr. Gilbert Ruiz
Secretary

Ms. Gloria Salinas
Administrator