

**Bexar County
Emergency Services District No. 2
Meeting Minutes
February 20, 2013
6:30 P.M.**

Bexar County Emergency Services District No. 2 conducted a meeting at the District Office located on 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following;

1. Commissioner Perez called the Bexar County Emergency Services District No. 2 Meeting to Order at 6:30 P.M. and established a quorum. Commissioner Valdez was unable to attend due to a prior commitment.
 - a. The Pledge of Allegiance was recited.
2. Citizen Public Forum. (3 minutes time limit per individual.) There weren't any citizens signed up to speak during this segment.
3. Approval of the Minutes from the January 16, 2013 meeting. Commissioner Sandoval made a motion to approve the minutes. Commissioner Lemanski seconded the motion. Motion carried by a 4/0 vote in favor of.
4. Update on the Insurance changes from VFIS to TML. VFIS will remain the insurance carrier for vehicles and property. TML will be the insurance carrier for workman's compensation.

The Bexar County Emergency Services District No. 2 Board recessed at 6:44 P.M. to conduct a meeting of the District 2 Fire & Rescue Board.

5. Convened as Board members of District 2 Fire & Rescue.

Reconvened the Bexar County Emergency Services District No. 2 Board to order at 7:06 P.M.

6. Discussion and appropriate action on allowing Vista Church to modify the Central Station outdoor kitchen for use as a classroom. Due to issues with taxpayer funding, the Board decided that it would be best to deny the use of the outdoor kitchen for use as a classroom.
7. Approval to certify the 2012 Tax Roll in accordance with the Tax-in-Taxation law. Commissioner Brown made a motion to approve the certification of the FY 2012 Tax Roll. Commissioner Lemanski seconded the motion. Motion carried by a 4/0 vote in favor of.
8. Discussion and appropriate action to ratify the past purchase of IPAD's for the Board's use and replace two IPAD's that were returned back to the District in inoperable condition. Commissioner Lemanski made a motion to ratify the past purchase of IPAD's and further replace two IPAD's that were

returned by past Board members in inoperable condition. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote in favor of.

9. **Chief's Report.** The Chief gave the report to the Board on activities over the past month.

10. **Financial Report.**

a. **Review of the Financial Report.** Commissioner Perez reviewed and summarized the budget report for the Board.

1. **Authorization to transfer \$ 170,000.00 into the payroll account.** Commissioner Sandoval made a motion to authorize the transfer. Commissioner Lemanski seconded the motion. Motion carried by a 4/0 vote in favor of.

2. **Approval of a request to transfer \$ 100,000.00 to D2FR for operational needs.** Commissioner Brown made a motion to approve a funding request of D2FR in the amount of \$ 100,000.00 for operational needs. Commissioner Lemanski seconded the motion. Motion carried by a 4/0 vote in favor of.

b. **Authorization to pay the bills.** Commissioner Brown made a motion to pay the bills. Commissioner Lemanski seconded the motion. Motion carried by a 4/0 vote in favor of.

c. **Authorization to close the existing bank account at Randolph-Brooks Federal Credit Union and open a new account at San Antonio Federal Credit Union.** No action taken on this item.

d. **Authorization to transfer funds from Frost Bank to the different credit union accounts.** Commissioner Brown made a motion to transfer funds from Frost Bank to the different credit union accounts. The amounts to be transferred will be left to Commissioner Brown after he verifies which credit unions offer the best interest rate to the District. Commissioner Lemanski seconded the motion. Motion carried by a 4/0 vote in favor of.

e. **Discussion and appropriate action on supplemental insurance for the employees.** Based upon research to be done by Commissioner Lemanski, the Board will decide whether it will continue paying for the supplemental insurance for the employees upfront and then collecting from the employees or if it will simply have the employees be responsible for payment directly to the vendor.

11. **Closed Session.** The Board went into Closed Session at 7:55 P.M.

a. **The Board will discuss and consider a job performance review and evaluation on Chief Hearn.**

12. **Open Session.** The Board came back into Open Session at 8:57 P.M.

- a. Discussion and appropriate action on a possible salary increase based upon Chief Hearn's job review and evaluation. This item was deferred until the following month.
13. Determine date, time and any additional agenda items for the next meeting tentatively scheduled for March 21, 2013. The next meeting will be held on March 28, 2013.
14. Adjourn. With no further business before the Board, Commissioner Lemanski made a motion to adjourn. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote in favor of. Meeting was adjourned at 9:04 P.M.

ATTEST:

Mr. Marc Sandoval
Secretary

Ms. Gloria Salinas
Administrator