

**District 2 Fire & Rescue
Meeting Minutes
July 12, 2012
7:00 P.M.**

District 2 Fire & Rescue conducted a meeting at the District Office located on 7045 Old Talley Road, San Antonio, Texas 78253, and discussed the following;

1. **Mr. Perez called the District 2 Fire & Rescue Meeting to Order at 7:02 P.M. and established a quorum. Mr. Ninan and Mr. Lemanski were unable to attend.**
2. **Citizen Public Forum. (3 Minutes time limit) There weren't any citizens signed up to speak during this segment.**
3. **Approval of the minutes from the June 19, 2012 meeting. Mr. Brown made a motion to approve the minutes. Mr. Hickman seconded the motion. Motion carried by a 3/0 vote in favor of.**
4. **Fire Chief's Summary Report;**
 - a. **Presentation of the run report to the Board. The Chief gave the run report to the Board. The average respond time remains under 8 minutes.**
 - b. **Brief overview of the expenditures over the past month. There weren't any significant expenditures other than normal expenses over the past month.**
 - c. **Presentation of proposed expenditures for the next 60 days. There was discussion on the different needs that will be prioritized over the next few months.**
 - d. **Update on personnel status. The Chief gave the Board a summary of where the department stands with the volunteers and part time employees.**
 - e. **Update on Medical License application. Captain Wortes continues to work on this issue.**
5. **Discussion, updates and/or appropriate action on the following items;**
 - a. **Update from the Mr. Gabe Perez, Project Manager on the following;**
 1. **Building plans for the proposed HWY 211 site. Based on the cost estimate of over \$ 500k before breaking ground, it was agreed upon by the Board to stop any further expenditure of funds at the existing HWY 211 site.**

2. **Building issues with Station No. 2 & 3. Mr. Gabe Perez spoke with the Board about the issues with the female bathrooms and how they could possibly be configured but once again the cost is in the 95k range.**
 3. **Update on the Central Station feasibility study. The Board will have a workshop on the feasibility of either a complete build or a renovation of the station.**
 - b. **Approval of expenditures as presented on agenda item 4.c. There were any expenditures to be approved as the present time.**
 - c. **Update on the fire apparatus replacement/purchase. Mr. Marvin Kolar spoke with the Chief and made some recommendations as to what could be done.**
 - d. **Approval to abolish the D2FR job position of Administrative Assistant to the Chief/Administrative LT. Mr. Brown made a motion to abolish the D2FR job position of Administrative Assistant to the Chief/Administrative LT. as a result of necessary budget cuts effective immediately. Because there is a person currently in that position, the individual will be paid through the end of the current pay period and also be given one month's severance pay. Mr. Hickman seconded the motion. Motion carried by a 3/0 vote in favor of. (After the meeting, Ms. Sharkey requested that in lieu of one month's severance pay, that her pay be continued in a regular check cycle over the course of the month. Mr. Perez concurred and stated that D2FR would honor that request and that she would continue to receive bi-weekly paychecks over the course of a month.)**
6. **Financial Report.**
- a. **Review of the Financial Report for D2FR. The Board reviewed the financial report for D2FR.**
 - b. **Authorization to pay D2FR bills due for the month. Mr. Brown made a motion to pay the bills. Mr. Hickman seconded the motion. Motion carried by a 3/0 vote in favor of.**
 - c. **Authorization to approve bills paid on the Chief's D2FR checking account and to reimburse that bank account. Mr. Brown made a motion to authorize the approval of the bills paid by the Chief and to reimburse that bank account. Mr. Hickman seconded the motion. Motion carried by a 3/0 vote in favor of.**
7. **Determine date, time and any additional agenda items for the next meeting tentatively scheduled for July 26, 2012. The next meeting is tentatively scheduled for July 26, 2012.**

8. **Adjourn. Mr. Brown made a motion to adjourn. Mr. Hickman seconded the motion. Motion carried by a 3/0 vote in favor of. Meeting adjourned at 7:53 P.M.**

ATTEST:

Mr. George Hickman
Secretary/Treasurer

Ms. Gloria Salinas
Administrator