

**Bexar County
Emergency Services District No. 2
Meeting Minutes
February 21, 2012
6:30 P.M.**

Bexar County Emergency Services District No. 2 conducted a meeting at the District Office located on 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following;

1. Commissioner Perez called the Bexar County Emergency Services District No. 2 Meeting to Order at 6:32 P.M. and established a quorum with all members present.
 - a. The Pledge of Allegiance was recited.
 - b. Introduction and recognition of former Bexar County Emergency Services District No. 2 Commissioners. Mr. Kolar, Mr. Partee and Ms. Mercer were recognized and introduced as former ESD No. 2 Board Commissioners. In their honor and for their contribution to the success of the District, they were presented plaques thanking them for their dedication to ensuring public awareness and safety.
2. Citizen Public Forum. (Individuals will have 3 minutes to address the Board.) There weren't any citizens signed up to speak at this time.
3. Approval of the Minutes from the January 17, 2012 meeting and the special meetings of January 21, 2012 and January 26, 2012. Commissioner Ninan made a motion to approve the meeting minutes. Commissioner Lemanski seconded the motion. Motion carried by a 5/0 vote in favor of.
4. Review, discussion and appropriate action on approving Geronimo Village Volunteer Fire Department's monthly funding request for services rendered to the District for the past month.
 - a. Summary by Secretary/Treasurer on the GVVFD Monthly Reports. (The Board may ask questions of GVVFD personnel for clarification purposes.) The Board had an opportunity to review the monthly report prior to the meeting this evening. They did not have any questions of GVVFD personnel.
 - b. Motion to approve monthly payment to GVVFD for services rendered. Commissioner Hickman made a motion to approve the monthly payment to GVVFD in the amount of \$ 8,513.77 for services rendered. Commissioner Ninan seconded the motion. Motion carried by a 5/0 vote in favor of.
5. Discussion, updates and appropriate action on the following;

- a. **Update on the GVVFD contract with the District.**
 1. **Update on the transfer of property and equipment from GVVFD to the District. (Mr. Dave Harris, Board President of GVVFD) Ms. Kolar, representing GVVFD at this meeting, stated that the GVVFD Board had agreed to transfer the property and remaining equipment/apparatus to the ESD. A final decision would be made by their next meeting pending some details involving the church that is currently leasing from GVVFD.**
- b. **Update of assessment audit on the equipment/apparatus/job descriptions for District 2 Fire & Rescue by Mr. William H. Davidson. Mr. Davidson is estimating that the audit assessment will be completed by the next ESD meeting. There were some final details that were still outstanding on a few of the vehicles.**
- c. **Update on feasibility studies on the HWY 211 property tract and/or the Central Fire Station on Talley Road. Mr. Gabriel Perez, the District's Project Manager, spoke about the status on the feasibility study being done on the Central Station location. After further discussion on the HWY 211 property, Commissioner Ninan made a motion to proceed with the preparation of the feasibility study on the HWY 211 property. Commissioner Lemanski seconded the motion. Motion carried by a 5/0 vote in favor of.**
- d. **Retaining of Mr. William H. Davidson to provide assistance in the development of a master plan for the District. Commissioner Brown made a motion to retain Mr. Davidson to provide assistance in the development of a strategic master plan for the District. Commissioner Lemanski seconded the motion. Motion carried by a 5/0 vote in favor of.**

At this time, the Board recessed to go into a meeting of the District 2 Fire & Rescue. (7:33 P.M.)

6. Meeting as District 2 Fire & Rescue.

ESD No. 2 reconvened back into session at 8:26 P.M. after item 6 was completed.

7. FINANCIAL REPORT.

- a. **Review of the Financial Report. The Board reviewed the financials of the District.**
- b. **Action to pay the outstanding bills due for the month. Commissioner Hickman made a motion to pay the outstanding bills due for the month. Commissioner Brown seconded the motion. Motion carried by a 5/0 vote in favor of.**

- c. Consider and approve a request and transfer of \$ 225,000.00 into the District 2 Fire & Rescue account for operating expenses. Commissioner Hickman made a motion to approve the request and transfer \$ 225,000.00 into the District 2 Fire & Rescue account for operating expenses. Commissioner Ninan seconded the motion. Motion carried by a 5/0 vote in favor of.
 - d. Discussion and appropriate action on amending of the FY 2011-2012 Budget. This item was deferred and will be handled in the month of March.
 - e. Update on Schertz Bank & Trust fire apparatus loan payment. The first payment will be due in February 2013.
 - f. Transfer of funds from the Money Market accounts into Frost Bank operating account. This item was deferred.
8. Identify possible agenda items, date and time for the next meeting. The next meeting is tentatively scheduled for March 20, 2012.
9. Adjourn. With no further business before the Board, Commissioner Hickman made a motion to adjourn. Commissioner Ninan seconded the motion. Motion carried by a 5/0 vote in favor of. Meeting adjourned at 8:37 P.M.

ATTEST:

Mr. George Hickman
Secretary/Treasurer

Ms. Gloria Salinas
Administrator