



DISTRICT 2 FIRE & RESCUE



MEETING MINUTES DECEMBER 20, 2016

District 2 Fire & Rescue conducted a meeting in the Bexar County Emergency Services District No. 2 Meeting Room located at 7045 Old Talley Road, San Antonio, Texas 78253, to discuss the following:

1. **Call the District 2 Fire & Rescue Meeting to order and establish a quorum** – The meeting was called to order by Richard Cash at 6:56 PM (18:56). A quorum was established with Richard Cash, David Harris & Randy McGinnis present. James Benito was absent.
 - a. **The Pledge of Allegiance** – The Pledge of Allegiance was recited.
2. **Citizens Public Forum (Individuals will have 3 minutes to address the Board.)** – No Members of the Public signed up to speak.
3. **Review / Approval of the minutes from November 18, 2016 & November 28, 2016.** – A motion was made by Randy McGinnis to approve the meeting minutes from November 18, 2016 and November 28, 2016. A second to the motion was made by David Harris. The motion carried 2-Yes, 0-No, 1-Abstention by Richard Cash.
4. **Discussion, updates and/or action on the following items;**
 - a. **Authorization to pay/ratify monthly bills due/paid** – A motion was made by Randy McGinnis to ratify the payoff of the truck loan through Schertz Bank in the amount of \$476,635.50 on 11/30/2016. A second to the motion was made by David Harris. The motion carried 3-Yes, 0-No. A motion was made by Randy McGinnis to pay monthly bills due. A second to the motion was made by David Harris. The motion carried 3-Yes, 0-No.
 - b. **Monthly Financial Reports** – A motion was made by Randy McGinnis to approve the monthly financial reports. A second to the motion was made by David Harris. The motion carried 3-Yes, 0-No.
 - i. **Review Cash Reconciliations** – A motion was made by Randy McGinnis to approve the cash reconciliations. A second to the motion was made by David Harris. The motion carried 3-Yes, 0-No.
 - c. **District 2 Fire & Rescue By-Laws Amendment** – A motion was made by Randy McGinnis to amend the By-Laws for District 2 Fire & Rescue to add Article XII of the ByLaws. A second to the motion was made by David Harris. The motion carried 3-Yes, 0-No.
 - d. **ESD2 / D2FR Contract** – A motion was made by Randy McGinnis to approve the proposed contract between Bexar County Emergency Services District No. 2 and District 2 Fire and Rescue. A second to the motion was made by David Harris. The motion carried 3-Yes, 0-No.
 - e. **Leasing of Fire Apparatus** – No Action Taken, Update Given.



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f. **Request for Qualifications for Architect for Station 124** – A motion was made by Randy McGinnis to accept the Request for Qualification for Architect for Station 124 as presented. A second to the motion was made by Richard Cash. The motion carried 3-Yes, 0-No.

5. **Determine date, time and any additional agenda items for the next meeting** – January 23, 2017.

6. **Adjourn.** – A motion was made by Randy McGinnis to adjourn the meeting at 7:42PM (19:42). A second to the motion was made by Richard Cash. The motion carried 3-Yes, 0-No.

ATTEST:

Signature

JAMES BENITO / PRESIDENT JAN 23, 2017

Name/Title

Date

Signature

DAVID C. HARRIS / TREAS + SEC

Name/Title

23 JAN 17

Date